

# BOARD OF SCHOOL DIRECTORS

## BUSINESS/LEGISLATIVE SESSION

TUESDAY, AUGUST 20, 2024

7:00 PM

### *MINUTES*

Call to Order	President Tamara Donahue called the meeting to order at 7:02 p.m.
Pledge	The meeting opened with the pledge to the flag.
Attendance	Those present included: Mrs. Donahue, Mr. Hill, Ms. Lindsey, Mrs. Lydon, Mr. Raso, Mrs. Shaw, Ms. Snyder and Mr. Wilson. Also present were; Dr. William P. Stropkaj, Superintendent; Mr. Joseph A. Kubiak, Assistant to the Superintendent for Operations/Board Secretary; Mr. Michael Brungo, Solicitor; Dr. Shannon Varley, Assistant to the Superintendent for Student Achievement and Mrs. Maureen S. Myers, Assistant Board Secretary/Recording Secretary were present.
Public Comment	<b>Public Comment - None</b>
Board President's Report	<b>BOARD PRESIDENT'S REPORT – Mrs. Tamara Donahue</b>
Board Minutes	<b>BOARD MINUTES</b>  On the motion of Mrs. Lydon, seconded by Ms. Lindsey, the Board approved the Work Session Minutes of June 11, 2024 and the Business/Legislative Minutes of June 18, 2024.  <i>Motion carried 8-0</i>
Superintendent Goals	<b>SUPERINTENDENT GOALS 2024/2025</b>  On the motion of Ms. Lindsey, seconded by Ms. Snyder, the Board approved the following goals for <b>William P. Stropkaj, Ed.D.</b> , Superintendent, as per the Superintendent's Contract 2022/2027:  <ol style="list-style-type: none"><li>1. Provide professional development and monitor implementation of the CKLA Program in grades K – 5 for English/Language Arts instruction.</li><li>2. Provide training to a first-year cohort of six through twelfth grade teachers for the purpose of implementing a districtwide focus on project-based learning.</li><li>3. Evaluate and redesign the Learner Profile used at the high school level with a focus on personalized learning, skill development, and career readiness.</li></ol> <i>Motion carried 8-0</i>

**For Info./Discussion**

Mr. LaPorte joined the meeting at 7:10 p.m.

**FOR INFORMATION/DISCUSSION ONLY**

The Board President and other Board members received an email communication from Mr. Dan Krchmar, who represents the Keystone Oaks Youth Basketball Association (KOYBA – Boys/Girls, K-8<sup>th</sup> grade). His concern was with regards to this organization having to pay a facilities usage fee (that is in alignment with School Board Policy 707: *Use of School Facilities*) to use gyms in the district schools this coming school year.

- A discussion took place regarding School Board Policy 707: *Use of School Facilities*.
- Mr. Kubiak addressed the fact that some personnel were not charging certain groups.
- Mrs. Shaw discussed how the fee is minor to pay for the groups.
- This policy has not been implemented properly across the district.
- Mrs. Shaw discussed different classification categories.
- Buildings and Grounds are responsible for overseeing charges/payments.
- Mrs. Shaw will add this to the Policy Committee Agenda for Tuesday if five (5) board members are present to recommend a change.

**FOR INFORMATION ONLY**

- Parkway West Career and Technology Center Report ***Mrs. Annie Shaw***
  - Keystone Oaks currently has 118 students enrolled in Parkway.
- SHASDA Report ***Mr. Santo Raso***
- PSBA/Legislative Report ***Mrs. Theresa Lydon***
- News from the Boroughs

**Executive Session**

**EXECUTIVE SESSION** – There was no Executive Session prior to this evenings Business/Legislative Session.

**Superintendent's Report**

**SUPERINTENDENT REPORT – Dr. William P. Stropkaj**

**Policy 101**

**SECOND READING POLICY 101: MISSION AND VISION STATEMENT/SHARED VALUES**

On the motion of Mr. Hill, seconded by Mrs. Shaw, the Board approved the SECOND READING of Policy 101: *Mission and Vision Statement/Shared Values*.

*Motion carried 9-0*

**Policy 119**

**SECOND READING POLICY 119: CURRENT EVENTS**

On the motion of Mr. Hill, seconded by Mrs. Shaw, the Board approved the SECOND READING of Policy 119: *Current Events*.

*Motion carried 9-0*

Policy 124	<b>SECOND READING POLICY 124: ALTERNATIVE INSTRUCTION</b>  On the motion of Mr. Hill, seconded by Mrs. Shaw, the Board approved the SECOND READING of Policy 124: <i>Alternative Instruction</i> .  <i>Motion carried 9-0</i>		
Policy 260	<b>SECOND READING POLICY 260: COMPETITIVE/NON-COMPETITIVE EVENTS AND TRIPS</b>  On the motion of Mr. Hill, seconded by Mrs. Shaw, the Board approved the SECOND READING of Policy 260: <i>Competitive/Non-Competitive Events and Trips</i> .  <i>Motion carried 9-0</i>		
Policy 827	<b>SECOND READING POLICY 827: TRAVEL RELATED EXPENSE REIMBURSEMENT</b>  On the motion of Mr. Hill, seconded by Mrs. Shaw, the Board approved the SECOND READING of Policy 827: <i>Travel Related Expense and Reimbursement</i> .  <i>Motion carried 9-0</i>		
Policy 907	<b>SECOND READING POLICY 907: SCHOOL VISITORS</b>  On the motion of Mr. Hill, seconded by Mrs. Shaw, the Board approved the SECOND READING of Policy 904: <i>School Visitors</i> .  <i>Motion carried 9-0</i>		
PD	<b>PROFESSIONAL DEVELOPMENT</b>  On the motion of Mrs. Lydon, seconded by Ms. Snyder, the Board approved the following Professional Development requests:		
	<b>Valerie Moore</b>	2024 WIDA Annual Conference David L. Lawrence Convention Center Pittsburgh, PA October 16 – 18, 2024	\$850.00
	<b>Dr. Shannon Varley</b>	WIDA Webinar OE Series - Scaffolding Learning through Language Virtual September 9 – 11, 2024	\$350.00
	<b>Dr. William P. Stropkaj</b> <b>Mr. Joseph Kubiak</b>	AASA National Conference on Education New Orleans, LA March 6 – 8, 2025	\$6,460.00 (total for both)

	<p><u>For Information Only</u></p> <p>The Grable Foundation has given the district \$5,000.00 toward the cost of the AASA National Conference on Education. Total cost to the district is \$1,460.00.</p> <p><i>Motion carried 9-0</i></p>
<p><b>Education Report</b></p> <p><b>Title I Non-Public</b></p>	<p><b>EDUCATION REPORT – Mrs. Tamara Donahue</b></p> <p><b>TITLE I NON-PUBLIC SCHOOL AGREEMENT BETWEEN KEYSTONE OAKS SCHOOL DISTRICT AND THE ALLEGHENY INTERMEDIATE UNIT</b></p> <p>On the motion of Ms. Lindsey, seconded by Mrs. Shaw, the Board approved the Agreement between Keystone Oaks School District and the Allegheny Intermediate Unit in the amount of \$17,096.00 for Non-Public Title I Instructional Services for the Diocese of Pittsburgh Schools.</p> <p><u>For Information Only</u></p> <p>These funds are the required non-public shares of the district’s allocation.</p> <p><i>Motion carried 9-0</i></p>
<p><b>Pupil Personnel Report</b></p> <p><b>The Watson Institute</b></p>	<p><b>PUPIL PERSONNEL REPORT – Dr. William P. Stropkaj</b></p> <p><b>THE WATSON INSTITUTE SERVICE AGREEMENT</b></p> <p>On the motion of Mrs. Shaw, seconded by Mr. Wilson, the Board approved the Service Agreement between The Watson Institute and the Keystone Oaks School District effective July 1, 2024 through June 30, 2025.</p> <p><i>Motion carried 9-0</i></p>
<p><b>IU 1</b></p>	<p><b>INTERMEDIATE UNIT 1 EDUCATIONAL SERVICES AGREEMENT</b></p> <p>On the motion of Mrs. Shaw, seconded by Mr. Wilson, the Board approved the Education Services Agreement between Intermediate Unit 1 and the Keystone Oaks School District effective July 1, 2024 through June 30, 2025.</p> <p><i>Motion carried 9-0</i></p>
<p><b>Pgh. ABA School</b></p>	<p><b>PITTSBURGH ABA SCHOOL EDUCATIONAL PLACEMENT SERVICE AGREEMENT</b></p> <p>On the motion of Mrs. Shaw, seconded by Mr. Wilson, the Board approved the Educational Placement Service Agreement between Pittsburgh ABA School for the 2024/2025 school year.</p> <p><i>Motion carried 9-0</i></p>

**Class Academy**

**CLASS ACADEMY AGREEMENT**

On the motion of Mrs. Shaw, seconded by Mr. Wilson, the Board approved the Educational Service Form between Class Academy Program and the Keystone Oaks School District for the 2024/2025 school year.

*Motion carried 9-0*

**Maxim Helathcare**

**MAXIM HEALTHCARE SERVICES AGREEMENT**

On the motion of Mrs. Shaw, seconded by Mr. Wilson, the Board approved the Educational Institution Agreement between Maxim Healthcare Services and the Keystone Oaks School District.

*Motion carried 9-0*

**MHY Family Services**

**MHY FAMILY SERVICES AGREEMENT**

On the motion of Mrs. Shaw, seconded by Mr. Wilson, the Board approved the Agreement between MHY Family Services and the Keystone Oaks School District for the 2024/2025 school year.

*Motion carried 9-0*

**Watson – Education Center**

**THE WATSON INSTITUTE – THE EDUCATION CENTER – SOUTH**

On the motion of Mrs. Shaw, seconded by Mr. Wilson, the Board approved the Agreement between The Watson Institute – The Education Center – South and the Keystone Oaks School District for the 2024/2025 school year.

*Motion carried 9-0*

**Watson- WISCA**

**THE WATSON INSTITUTE SOCIAL CENTER FOR ACADEMIC ACHIEVEMENT AGREEMENT**

On the motion of Mrs. Shaw, seconded by Mr. Wilson, the Board approved the Agreement between The Watson Institute Social Center for Academic Achievement (WISCA-South) and the Keystone Oaks School District for the 2024/2025 school year.

*Motion carried 9-0*

**AIU Comp. Services**

**ADDENDUM TO ALLEGHENY INTERMEDIATE UNIT COMPREHENSIVE SERVICES AGREEMENT 2024/2025**

On the motion of Mrs. Shaw, seconded by Mr. Wilson, the Board approved the Addendum to Allegheny Intermediate Unit Comprehensive Services Agreement 2024/2025 for School-Based Access Program Support Services effective July 1, 2024 – June 30, 2025.

*Motion carried 9-0*

**Southwood**

**SOUTHWOOD CHILDREN’S BEHAVIORAL HEALTHCARE AGREEMENT**

On the motion of Mrs. Shaw, seconded by Mr. Wilson, the Board approved the Agreement between Southwood Children’s Behavioral Healthcare effective August 20, 2024 – June 6, 2025.

*Motion carried 9-0*

**Personnel Report**

**PERSONNEL REPORT – Mrs. Tamara Donahue & Ms. Emily Snyder**

**Retirements**

**RETIREMENTS**

On the motion of Ms. Lindsey, seconded by Mr. Hill, the Board accepted the following retirements:

<u><b>Name</b></u>	<u><b>Position</b></u>	<u><b>Effective Date</b></u>	<u><b>Years of Service</b></u>
<b>Katherine Lucas</b>	Secretary	October 4, 2024	25.49
<b>Mary Ranalli</b>	Paraprofessional	June 7, 2024	17

*Motion carried 9-0*

**Resignations**

**RESIGNATIONS**

On the motion of Ms. Lindsey, seconded by Mrs. Shaw, the Board accepted the following resignations:

<u><b>Name</b></u>	<u><b>Position</b></u>	<u><b>Effective Date</b></u>
<b>Kaitlin Bucciarelli</b>	Teacher – Aiken	August 15, 2024
<b>Desiree Burns</b>	Director of Special Education	July 31, 2024
<b>Megan Disher</b>	Teacher – Special Education	August 11, 2024
<b>Morgan Metzger</b>	School Psychologist	October 15, 2024
<b>Robyn Rumfola</b>	Paraprofessional	July 30, 2024
<b>Elisa Santiago</b>	Confidential Administrative Assistant	July 30, 2024
<b>Tabitha Warman</b>	Paraprofessional	June 28, 2024
<b>Courtney Welch</b>	Food Service Worker	August 20, 2024

- A discussion was had regarding resignations.

*Motion carried 9-0*

## APPOINTMENTS

### 1. Professional Employee

On the motion of Ms. Lindsey, seconded by Mrs. Shaw, in compliance with the ***Keystone Oaks Education Association Collective Bargaining Agreement 2020-2026***, the Board approved the employment of:

**Aubrey Garvin**

Teacher – Kindergarten - Aiken Elementary

Effective – August 19, 2024

Salary - \$51,500.00 (B, Step 2)

**Kayla Kerila**

Teacher – Special Education – Dormont Elementary

Effective – August 19, 2024

Salary - \$58,000.00 (M, Step 6)

*Motion carried 9-0*

### 2. Secretary

On the motion of Ms. Lindsey, seconded by Mrs. Shaw, in compliance with ***The Keystone Oaks Educational Support Personnel Association/PSEA/NEA 2022-2025***, the Board approved the employment of:

**Beth Brack**

Secretary – High School

Effective – August 19, 2024

Salary - \$37,638.23 (pro-rated)

**Joanne Dayton**

Secretary to the Assistant to the Superintendent for Student Achievement

Effective – July 15, 2024

Salary - \$37,638.23 (pro-rated)

**Megan Scarillo**

Secretary – Myrtle Avenue Elementary School

Effective – August 12, 2024

Salary - \$37,638.23 (pro-rated)

*Motion carried 9-0*

### 3. Paraprofessional – Personnal Care Assistant

On the motion of Ms. Lindsey, seconded by Mrs. Shaw, in compliance with *The Keystone Oaks Educational Support Personnel Association/PSEA/NEA 2022-2025*, the Board approved the employment of:

**Johnathan Wall**

Personal Care Assistant – Myrtle Avenue Elementary

Effective – August 19, 2024

Salary - \$17.25/per hour

*Motion carried 9-0*

**4. Custodians**

On the motion of Ms. Lindsey, seconded by Mrs. Shaw, in compliance with the *Service Employees' International Union Local 32BJ Collective Bargaining Agreement 2021 – 2026*, the Board approved the employment of:

**Vincent Episcopo**

Custodian

Effective – September 3, 2024

Salary - \$31,723.37 (pro-rated)

**Frank SanFratello**

Custodian

Effective – July 14, 2024

Salary - \$31,723.37 (pro-rated)

**Scott Wachter**

Custodian

Effective – August 5, 2024

Salary - \$31,723.37 (pro-rated)

*Motion carried 9-0*

**5. Long Term Substitutes**

On the motion of Ms. Lindsey, seconded by Mrs. Shaw, in compliance with the *Keystone Oaks Education Association Collective Bargaining Agreement 2020-2026*, the Board approved the employment of the following long term substitutes:

**Julie Brooks**

Teacher – Special Education – Myrtle

Effective – August 19, 2024 (full year)

Salary - \$51,500.00 (B, Step 2)

**Abbey Bordone**

Teacher – Math – Middle School

Effective – August 19, 2024 (full year)



Salary - \$51,500.00 (B, Step 2)

**Marissa Feeney**

Teacher – Third Grade – Myrtle

Effective – August 19, 2024 (full year)

Salary - \$50,500.00 (B, Step 1)

**Marah Hernandez**

Teacher – First Grade – Dormont

Effective – August 19, 2024 (full year)

Salary - \$50,500.00 (B, Step 1)

**Margaret Rodgers**

Teacher – Fourth Grade – Dormont

Effective – August 19, 2024

Salary - \$50,500.00 (B, Step 1)

*Motion carried 9-0*

- A discussion was had regarding open positions vs. filled positions.

**6. Substitute Custodians**

On the motion of Ms. Lindsey, seconded by Mrs. Shaw, the Board approved the employment of the following Substitute Custodians at a rate of \$15.00 per hour:

<u>Name</u>	<u>Start Date</u>
<b>Brian Bell</b>	July 1, 2024
<b>Joseph Moran Pillage</b>	July 18, 2024

*Motion carried 9-0*

**7. Student Summer Work Program**

On the motion of Ms. Lindsey, seconded by Mrs. Shaw, the Board approved the employment of the following Student Summer Work Program Staff at a rate of \$15.00 an hour:

<u>Name</u>	<u>Start Date</u>
<b>Lucas Moran Pillage</b>	June 26, 2024
<b>Ryan Wilson</b>	July 9, 2024

*Motion carried 9-0*

## **8. Approval of Activity Stipends**

On the motion of Ms. Lindsey, seconded by Mrs. Shaw, in compliance with the ***Keystone Oaks Education Association Collective Bargaining Agreement 2020-2026***, the Board approved the following individuals for the 2024/2025 school year:

<b><u>Activity</u></b>	<b><u>Position</u></b>	<b><u>Sponsor</u></b>	<b><u>Stipend</u></b>
<b>FBLA</b>		<b>Robert Mays</b>	<b>\$3,000.00</b>
<b>Football (MS)</b>	Assistant	<b>Blaine Johnston</b>	<b>\$3,000.00</b>
	Assistant	<b>Heather Hreaha Dennis</b>	<b>\$1,500.00</b>
	Assistant	<b>Ian Thomas</b>	<b>\$1,500.00</b>
<b>Soccer (MS, Boys)</b>	Assistant	<b>Ed Purtill</b>	<b>\$2,500.00</b>
<b>Soccer (MS, Girls)</b>	Assistant	<b>Noah Weiss</b>	<b>\$2,000.00</b>

*Motion carried 9-0*

## **9. Food Service Personnel**

On the motion of Ms. Lindsey, seconded by Mrs. Shaw, the Board approved the following individuals as Food Service Personnel for the 2024/2025 school year:

<b><u>Name</u></b>	<b><u>Hourly Wage</u></b>
Basimah Ayna	\$13.39
Ryan Briggs	\$22.21
Chelsea Chaump	\$13.39
Dolores Colaizzi	\$14.06
Christina Conn	\$16.45
Katyana Diaz-Mirabal	\$13.39
Angi Dudas	\$13.39
Elizabeth Giufre	\$13.39
Lyssa Glaze	\$14.94
Amanda Henry	\$13.79
Suzanne Kassouf	\$13.39
Melanie Kessler	\$16.45
Barbara Maide	\$14.85
Kathleen McDade	\$13.39
Christine Mills	\$13.79
Nicole Paris	\$14.94
Barb Routh	\$14.85
Stephanie Rupp	\$15.39
Nicholas Scuglia	\$16.48
Karen Sibbert	\$13.00
Elena Shefler	\$13.79
Jessica Snyder	\$13.39

Michelle Stepien	\$13.39
Jodi Uhron	\$15.39

*Motion carried 9-0*

# **10. Change in Stipend Amounts – Activity Stipends 2024/2025 School Year**

On the motion of Ms. Lindsey, seconded by Mrs. Shaw, the Board approved the following change in stipend amount for the below stipends:

<u>Activity</u>	<u>Position</u>	<u>Sponsor</u>	<u>Stipend</u>
Volleyball (Girls, Varsity)	Assistant	Megan Holly	\$2,500.00
	Assistant	Nicole Detorakis	\$1,500.00

For Information Only

The Volleyball stipends were approved at the June 18, 2024 Business/Legislative meeting but due to staffing responsibility, stipends amounts were adjusted.

*Motion carried 9-0*

# **11. Change in Stipend Amount – Support Positions and Compensation 2024/2025 School Year**

On the motion of Ms. Lindsey, seconded by Mrs. Shaw, the Board approved the following change in stipend amount for the below stipends:

<u>Position</u>	<u>Name</u>	<u>Stipend</u>
Aquatics Facilitator	Amy Torcaso	\$3,050.00

For Information Only

The Aquatics Facilitator stipend was approved at the June 18, 2024 Business/Legislative meeting and was listed incorrectly on that agenda.

*Motion carried 9-0*

# **GRADE LEVEL/DEPARTMENT LEADERS 2024/2025 SCHOOL YEAR**

On the motion of Mrs. Lydon, seconded by Mr. Hill, in compliance with the **Keystone Oaks Education Association Collective Bargaining Agreement 2020-2026**, the Board approved of the following individuals for the 2024/2025 school year:

<u>Grade Level/Department Leader</u>	<u>Name</u>	<u>Compensation</u>
Special Education K-5	Nicole Kochanski	\$2,2250.00

Grade Level/Dept.  
Leader

*Motion carried 9-0*

**Mentor Teacher**

**MENTOR TEACHER**

On the motion of Mrs. Shaw, seconded by Mr. Raso, in compliance with the ***Keystone Oaks Education Association Collective Bargaining Agreement 2020-2026***, the Board approved the following mentor teachers for the 2023/2024 school year:

<u><b>Year 1 Mentor</b></u>	<u><b>Stipend</b></u>
<b>Heather Hardy</b>	\$725.00
<b>Stephen Hope</b>	\$217.50

*Motion carried 9-0*

**FMLA**

**FAMILY AND MEDICAL LEAVE**

On the motion of Ms. Lindsey, seconded by Mrs. Lydon, the Board approved the following individuals for Family and Medical Leave:

Employee #4559 – August 5, 2024 – August 5, 2025

Employee #5059 – October 15, 2024 – January 17, 2025

Employee #5103 – September 16, 2024 – December 11, 2024

Employee #5314 – August 19, 2024 – October 8, 2024

*Motion carried 9-0*

- Ms. Snyder communicated to the Board why there is no communication report this week. Unfortunately, Vizion Media does not have enough photographers to fulfil the RFP that was posted.

**Finance Report**

**FINANCE REPORT – Mr. Nafis Hill**

**Accounts Payable**

**ACCOUNTS PAYABLE APPROVAL LISTS THROUGH JUNE 30, 2024**

On the motion of Mrs. Shaw, seconded by Mrs. Lydon, the Board approved of the following Accounts Payable lists as presented in the *Finance Package*:

A. General Fund as of June 30, 2024 (Check No. 72410-72615)	\$1,650,826.08
B. Food Service Fund as of June 30, 2024 (Check No. 9857-9861)	\$38,696.52
C. Athletics as of June 30, 2024 (None)	\$0.00
D. Capital Reserve as of June 30, 2024 (None)	\$0.00

**TOTAL      \$1,689,522.60**

*Motion carried 9-0*

**Accounts Payable**

**ACCOUNTS PAYABLE APPROVAL LISTS THROUGH JULY 31, 2024**

On the motion of Mrs. Shaw, seconded by Mrs. Lydon, the Board approved of the following Accounts Payable lists as presented in the *Finance Package*:

- A. General Fund as of July 31, 2024 (Check No. 72616-72847)     \$612,659.63
- B. Food Service Fund as of July 31, 2024 (Check No. 9862-9863)     \$186.05
- C. Athletics as of July 31, 2024 (None)     \$0.00
- D. Capital Reserve as of July 31, 2024 (None)     \$0.00

**TOTAL             \$612,845.68**

*Motion carried 9-0*

**FOR INFORMATION ONLY****I. EXPENDITURE/REVENUE 2023 – 2024 BUDGET to ACTUAL / PROJECTION**

ACCT	DESCRIPTION	2023-2024 BUDGET TOTAL	2023-2024 12 MONTH JUNE/ACTUAL	MONTH END + ESTIMATE PROJECTION	OVER (UNDER) BUDGET
<b>Revenue</b>					
6000	Local Revenue Sources	\$ 32,672,317	\$ 33,635,373	\$ 33,784,228	\$ 1,111,911
7000	State Revenue Sources	\$ 13,333,933	\$ 13,439,381	\$ 13,866,333	\$ 532,400
8000	Federal Revenue Sources	\$ 805,962	\$ 2,364,064	\$ 2,364,064	\$ 1,558,102
<b>Total Revenue</b>		<b>\$ 46,812,212</b>	<b>\$ 49,438,818</b>	<b>\$ 50,014,625</b>	<b>\$ 3,202,413</b>
					<b>(OVER) UNDER BUDGET</b>
<b>Expenditures</b>					
100	Salaries	\$ 20,607,107	\$ 18,212,464	\$ 20,635,317	\$ (28,210)
200	Benefits	\$ 13,416,990	\$ 10,304,862	\$ 13,117,499	\$ 299,491
300	Professional/Technical Services	\$ 1,929,206	\$ 2,183,623	\$ 2,240,460	\$ (311,254)
400	Property Services	\$ 1,493,800	\$ 1,512,615	\$ 1,554,591	\$ (60,791)
500	Other Services	\$ 5,446,273	\$ 5,264,171	\$ 5,369,492	\$ 76,781
600	Supplies/Books	\$ 1,715,234	\$ 2,109,481	\$ 2,145,169	\$ (429,935)
700	Equipment/Property	\$ 1,015,150	\$ 1,189,941	\$ 1,192,941	\$ (177,791)
800	Other Objects	\$ 87,100	\$ 456,770	\$ 467,383	\$ (380,283)
900	Other Financial Uses	\$ 1,101,352	\$ 2,709,395	\$ 2,709,395	\$ (1,608,043)
<b>Total Expenditures</b>		<b>\$ 46,812,212</b>	<b>\$ 43,943,320</b>	<b>\$ 49,432,247</b>	<b>\$ (2,620,035)</b>
<b>Revenues exceeding Expenditures</b>		<b>\$ -</b>	<b>\$ 5,495,498</b>	<b>\$ 582,378</b>	<b>\$ 582,378</b>
<b>Other Financing Sources/(Uses)</b>					
	Interfund Transfers In (Out)	\$ -	\$ -	\$ -	\$ -

## II. SUMMARY OF STUDENT ACTIVITIES ACCOUNTS AS OF JULY 31, 2024

Bank Account - Status	Middle / High School	Athletics
Cash Balance - 07/01/2024	\$ 308,650.11	\$ 49,198.84
Deposits	\$ 623.41	\$ 28.91
Subtotal	\$ 309,273.52	\$ 49,227.75
Expenditures	\$ 9.99	\$ -
Cash Balance - 07/31/2024	\$ 309,263.53	\$ 49,227.75

## III. BANK BALANCES

### BANK BALANCES PER STATEMENT AS OF JULY 31, 2024

	BALANCE
<b>GENERAL FUND</b>	
FNB BANK	\$ 1,840,973
PAYROLL (pass-thru account)	\$ 6,909
FNB SWEEP ACCOUNT	\$ -
ATHLETIC ACCOUNT	\$ 49,228
PLGIT	\$ 6,354,296
FNB MONEY MARKET	\$ 2,042,503
PSDLAF	\$ 178,047
INVEST PROGRAM	\$ 199,129
OTHER POST-EMPLOYMENT BENEFITS	\$ 2,140,485
COMPENSATED ABSENCES	\$ 464,190
	<b>\$ 13,275,760</b>

<b>CAFETERIA FUND</b>	
FNB BANK	\$ 524,406
PLGIT	\$ 1,858,684
	<b>\$ 2,383,090</b>

<b>CONSTRUCTION FUND / CAP RESERVE</b>	
FNB BANK	\$ 44,555
PLGIT - G.O. BOND SERIES C OF 2014/ 12-19	\$ 881
	<b>\$ 45,436</b>

<b>GRAND TOTAL</b>	15	<b>\$ 15,704,285</b>
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**Buildings, Grounds & Transportation Report**

**BUILDINGS, GROUNDS & TRANSPORTATION REPORT – Mr. Santo Raso**

**Flatbed Trailer**

**PURCHASE OF FLATBED TRAILER**

On the motion of Ms. Lindsey, seconded by Mrs. Lydon, the Board approved the administration to purchase a flatbed trailer for the Custodian/Maintenance Department at a cost not to exceed \$8,500.00.

*Motion carried 9-0*

**Trailer – Marching Band**

**PURCHASE OF TRAILER FOR HIGH SCHOOL MARCHING BAND**

It is recommended that the Board approve the administration to purchase a trailer for the High School Marching Band at a cost not to exceed \$25,000.00.

- A discussion was had regarding the purchase of a trailer for the high school marching band.

*Motion carried 9-0*

**Fence**

**PURCHASE AND INSTALLATION OF FENCING NEAR MAINTENANCE GARAGE ON THE MIDDLE SCHOOL/HIGH SCHOOL CAMPUS**

On the motion of Mrs. Lydon, seconded by Ms. Snyder, the Board approved the purchase and installation of fencing near the maintenance garage on the Middle School/High School campus at a cost not to exceed \$9,715.00 from Redrock Fence Company.

- A discussion was had regarding the purchase and installation of the fencing.

*Motion carried 9-0*

**Elevator Door Edge - Aiken**

**ELEVATOR DOOR EDGE – AIKEN ELEMENTARY**

On the motion of Mr. Raso, seconded by Mrs. Lydon, the Board approved TK Elevator Corporation to provide labor and materials to replace the existing elevator door edge at Aiken Elementary School at a cost not to exceed \$5,227.00.

*Motion carried 9-0*

**Travel Cable Reel**

**TRAVEL CABLE REEL – AIKEN ELEMENTARY**

On the motion of Mrs. Shaw, seconded by Mr. Wilson, the Board approved TK Elevator Corporation to provide labor and materials to install a new travel cable reel on the elevator at Aiken Elementary School at a cost not to exceed \$5,953.00.

- A discussion was had regarding the Elevator Door Edge and Travel Cable Reel.

*Motion carried 9-0*



**ADJOURNMENT**

On the motion of Mrs. Lydon, seconded by Mr. Hill, the meeting was adjourned at 8:09 p.m.

*Motion passed 9-0*

Respectfully submitted,

Joseph A. Kubiak  
Board Secretary

Maureen S. Myers  
Assistant Board Secretary

KEYSTONE OAKS SCHOOL DISTRICT

# Policy Guide



Policy No. 101

Section PROGRAMS

Title MISSION AND VISION  
STATEMENT/SHARED VALUES

Adopted AUGUST 21, 1989

Revised MARCH 21, 2017;  
FEBRUARY 16, 1998

POLICY NO. 101 MISSION AND VISION STATEMENT/SHARED VALUES		
Section 1	<p><b><u>District Mission Statement</u></b></p> <p><del>The Keystone Oaks School District's mission is to provide a safe learning environment that prepares critical thinkers to become responsible and productive members of society.</del> Excellence in engaging, empowering, and enriching today for tomorrow's expectations.</p>	Pol. 100
Section 2	<p><b><u>District Vision Statements</u></b></p> <p><del>The Keystone Oaks School District will remain current and competitive in every aspect of its operations while providing the best education for the children of Castle Shannon Borough, Dormont Borough, and Green Tree Borough. To do this, we will measure our success by assuring that:</del></p> <ol style="list-style-type: none"><li><del>1. Students demonstrate continuous growth so as to prepare for future challenges.</del></li><li><del>2. Students link learning to real-world applications through a dynamic, comprehensive curriculum that provides creative opportunities.</del></li><li><del>3. Students are provided opportunities for collaboration while engaged in the K-12 curriculum.</del></li></ol>	

	<p style="text-align: center;"><b>POLICY NO. 101</b></p> <p style="text-align: center;"><b>MISSION AND VISION STATEMENT/SHARED VALUES</b></p> <p>Learning Vision: The District strives to hear the voice of every child describing his/her learning through meaningful, engaging encounters.</p> <p>Curriculum Vision: The District promotes excellence in the academic, arts, activities, and athletics, while providing opportunities for all students that will prepare them for a successful future beyond Keystone Oaks.</p> <p>Instruction Vision: Students are motivated to learn at their individual, maximum pace while their developmental levels and interests are being considered in their program of study.</p> <p>Assessment Vision: Students are allowed and encouraged to demonstrate their learning in a variety of ways.</p> <p>Technology Vision: All stakeholders enrich education through the thoughtful and responsible use of technology within a cycle of utilization, application, and evaluation.</p> <p>Personnel Vision: Personnel provide an engaging and nurturing environment that promotes the personal well-being of each student and every employee.</p> <p>Stakeholder Vision: The stakeholders support the active involvement of guardians, District personnel, and community members in providing an environment that engages, empowers, and enriches every Keystone Oaks student.</p>	
<b>Section 3</b>	<p><b><u>District Shared Values</u></b></p> <ol style="list-style-type: none"> <li>1. Communication: Expressing, receiving, and sharing information.</li> <li>2. Empathy: Acknowledging the perspective, emotions, and experiences of all stakeholders.</li> <li>3. Global Competence: Responding to and understanding diverse cultural practices and world viewpoints.</li> <li>4. Imagination: Envisioning creative and innovative ways to take risks and solve problems</li> </ol>	

	<p style="text-align: center;"><b>POLICY NO. 101</b>  <b>MISSION AND VISION STATEMENT/SHARED VALUES</b></p>	
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5. Integrity: Making ethical choices and doing the right thing regardless of personal gain.
6. Learning: Acquiring, processing, and retaining information for life-long use.
7. Motivation: Achieving goals through personal drive.
8. Ownership: Having pride and taking responsibility for one's actions and their outcomes.
9. Passion: Sparking the emotional connection that ignites one's purpose.
10. Work: Being accountable and persevering.

~~The beliefs/shared values strategically identify the heart and soul of the District and serve as the foundation behind all operations. The Beliefs/Shared Values of the Keystone Oaks School District are:~~

- ~~1. Learning in a safe, respectful, and nurturing environment is the focus of the educational process, and active engagement and collaboration are critical to the process for promoting lifelong learning in order to live successfully in a diverse society.~~
- ~~2. Each student contributes unique abilities and talents which should be challenged in the academics, arts, athletics, and extracurricular activities.~~
- ~~3. Individuals are responsible and accountable for their own choices, decisions, and actions, which create the foundation of good citizenship.~~
- ~~4. Students, staff, parents, School Board members, and community members share the responsibility for the quality of education.~~
- ~~5. Success is strongly influenced by personal motivations and high expectations.~~

	<p style="text-align: center;"><b>POLICY NO. 101</b> <b>MISSION AND VISION STATEMENT/SHARED VALUES</b></p> <p><del>6.—Diversity in a student population encourages an understanding of cultural differences and values and of the diverse means that learners use to engage with knowledge.</del></p> <p><del>7.—Recognition and appreciation encourage motivation and dedication.</del></p> <p><del>8.—Integrity, trust, and open communication are vital for an excellent learning community.</del></p> <p><del>9.—Collaboration, effective leadership, high expectations, and the responsible use of resources and partnerships with businesses and the community result in excellence.</del></p> <p><del>10.—Teaching is both an "art" and a "science" that promotes intellectual engagement among members of the learning community to ensure continuous learning.</del></p> <p><del>11.—The experiences encountered during the learning process are enhanced when the physical plant is well maintained.</del></p> <p>Previously Revised: March 21, 2017; February 16, 1998</p> <p>References:</p> <p>Board Policy – 100</p>	
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# Policy Guide

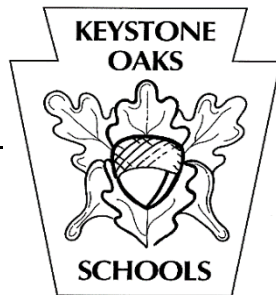
Policy No. 119Section PROGRAMSTitle CURRENT EVENTS~~SOCIAL ISSUES~~Adopted AUGUST 21, 1989Last Revised FEBRUARY 16, 1998

POLICY NO. 119 <del>CURRENT EVENTS</del> <del>SOCIAL ISSUES</del>		
Section 1	<p><b><u>Purpose</u></b></p> <p>The Board believes that the consideration of <del>current events</del><del>social issues</del> has a legitimate place in the <del>educational</del><del>instructional</del> program of the schools. Properly introduced and conducted, <del>discussion</del><del>the consideration</del> of such events can help students learn to identify important issues, explore fully and fairly all sides of an issue, weigh carefully the values and factors involved, and develop <del>skills</del> <del>techniques</del> for formulating and evaluating positions <del>and opinions</del>.</p>	
Section 2	<p><b><u>Definition</u></b></p> <p><del>For purposes of this policy,</del> <del>A</del> <b>current event</b> is defined as a topic not expressly enumerated in the course guide as <del>content</del><del>appropriate for</del> of the course of study.</p>	
Section 3	<p><b><u>Authority</u></b></p> <p>The Board will permit the introduction and proper educational use of <del>current events</del><del>social issues</del>, provided that their use in the instructional program:</p> <ol style="list-style-type: none"> <li>1. <del>Is</del> <del>is</del> related to the <del>course's</del> <del>educational</del> <del>instructional</del> goals <del>of the course of study</del> and <del>the students'</del> level of maturity <del>of the students</del>.</li> <li>2. <del>D</del> <del>does</del> not tend to indoctrinate or persuade students to a particular point of view.</li> <li>3. <del>E</del> <del>encourages</del> fair presentations and open-mindedness.</li> </ol>	Pol. 106

	<p style="text-align: center;"><b>POLICY NO. 119</b>  <b>CURRENT EVENTS</b><del><b>SOCIAL ISSUES</b></del></p> <p>4. <del>It</del> is conducted in a spirit of scholarly inquiry.</p> <p>5. <del>and It</del> is not related to the employment status of the teacher and/or other <del>district</del> employees <del>of the District</del>.</p> <p><del>When social issues have not been specified in the course guide, the Board will only permit the instructional use of those issues which have been approved by the principal.</del></p> <p>The Board recognizes that some deviation from the assigned course guide is necessary in the free exchange of the classroom. However, the Board specifies for the guidance of the Superintendent and, <del>through administrative directive, the guidance of the</del> staff that any discussion of <del>current events</del><del>social issues</del> in the classroom <del>or school environment</del> shall be conducted in an unprejudiced and dispassionate manner and shall not disrupt the educational process, <del>or</del> fail to match the maturity level of students, <del>nor be unrelated to the goals of the District and the appropriate course guide.</del></p> <p>In the discussion of any event, a teacher may express a personal opinion, but shall identify it as such, and must not express such an opinion for the purpose of persuading students to <del>their</del><del>his/her</del> point of view.</p> <p><b>Section 4      <u>Delegation of Responsibility</u></b></p> <p>The Superintendent shall <del>develop administrative regulations to</del> assist teaching staff members in developing techniques for the management of <del>current events</del><del>social issues which</del> <del>that</del> do not stifle a spirit of free <del>and</del> scholarly inquiry.</p> <p>Previously Revised: February 16, 1998</p> <p>References:</p> <p>PA School Code – 24 P.S. 510</p> <p>Board Policy – Pol. 106</p>	<p>Pol. 106</p>
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KEYSTONE OAKS SCHOOL DISTRICT

# Policy ~~SUMMER SCHOOL~~ Guide



Policy No. 124

Section PROGRAMS

Title ALTERNATIVE INSTRUCTION

Adopted AUGUST 21, 1989

Last Revised FEBRUARY 16, 1998

POLICY NO. 124 ALTERNATIVE INSTRUCTION <del>SUMMER SCHOOL</del>		
Section 1	<p><b><u>Purpose</u></b></p> <p><del>It is the policy of the Board that the District will make summer school opportunities available through out of district approved, accredited programs. Driver education classes, on a limited basis, shall be held for secondary school pupils of the District only.</del></p> <p>The Board may grant credit toward high school graduation for course work successfully completed through approved summer school, online courses and dual enrollment, in accordance with this policy.</p>	SC 502, 1525, 1901, 1903, 1906 Pol. 217
Section 2	<p><b><u>Delegation of Responsibility</u></b></p> <p>The building principal shall be responsible for reviewing and approving student applications for earning credit toward graduation through approved alternative instruction courses.</p> <p>The building principal shall determine the number of credits assigned to such a course as part of the approval process before the student begins the course.</p>	
Section 3	<p><b><u>Guidelines</u></b></p> <p>Students shall submit to the building principal a written request for approval of each proposed course and the number of credits sought.</p>	



**POLICY NO. 124**  
**ALTERNATIVE INSTRUCTION**~~SUMMER SCHOOL~~

The student shall receive the same letter grade for credit that is assigned by the alternative instruction course.

Credit Recovery

A student who has failed to earn credit in an academic course may recover that course credit by enrolling in a “Credit Recovery” program. Credit Recovery allows students to earn credit for the purpose of advancing to the next grade level or for graduation purposes. A student enrolled in a recovery course may receive high school credit for work completed, provided:

1. The student assumes responsibility for all fees including tuition and textbooks.
2. The building principal approves the course in advance of registration.
3. The course is given by an accredited institution approved by the Superintendent or designee.

Both the failed course and the recovered course grades will appear on the student’s transcript. However, only the recovered course grade will be calculated into a student’s grade point average.

Acceleration

Grades K-5: Course acceleration is a possibility based upon a student’s academic performance and will be determined by the classroom teacher, counselor, building administrator, person in parental relation, and approved by the Superintendent or designee.

Grades 6-12: Students may take courses for the purpose of accelerating in mathematics pathway. Only students in grades 9-12 will be given graduation credit for these courses. A student may accelerate in the mathematics course pathway, provided:

1. The student assumes responsibility for all fees including tuition and textbooks.
2. The building principal approves the course in advance.

**POLICY NO. 124**  
**ALTERNATIVE INSTRUCTION**~~**SUMMER SCHOOL**~~

3. The course is offered by an institution approved by the Superintendent or designee.
4. The student demonstrated readiness to move into the new pathway course.

Course acceleration may result in gaps in student learning that could impact student performance in future courses of study. Persons in parental relation, staff, and students should collaborate and make informed decisions related to course acceleration.

Retake

Students that earned a credit in a course, but would like to improve their skills and understanding of content may retake the course at the District. The student will not receive additional credit for the course that was retaken. Both course and grades will appear on the student's transcript. However, only the initial course grade will be calculated into the student's grade point average..

International Exchange Programs

District students shall receive high school credit for international exchange courses that meet the criteria established in the curriculum and are approved by the building principal.

International study course work not meeting district requirements may be placed in the student's permanent record and recorded as an international study experience.

Enrichment

Enrichment is additional learning opportunities outside of the Keystone Oaks Program of Studies. The student will receive graduation credit for an enrichment course and the grade will be included in the calculation of the student's grade point average. The course may be noted on the transcript at the student's request through an application/approval process. A student may pursue enrichment, provided:

	<p style="text-align: center;"><b>POLICY NO. 124</b></p> <p style="text-align: center;"><b>ALTERNATIVE INSTRUCTION</b><del><b>SUMMER SCHOOL</b></del></p> <ol style="list-style-type: none"><li>1. The student assumes responsibility for all fees including tuition and textbooks.</li><li>2. The building principal approves the course in advance for it to appear on the notes section of the transcript.</li><li>3. The course is offered by an institution approved by the Superintendent or designee.</li></ol> <p>Previously Revised: February 16, 1998</p>	
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# Policy Guide



Policy No. 260

Section PUPILS

Title COMPETITIVE/NON-COMPETITIVE  
EVENTS AND TRIPS

Adopted AUGUST 20, 2019

Last Revised \_\_\_\_\_

	<p style="text-align: center;"><b>POLICY NO. 260 COMPETITIVE/NON-COMPETITIVE EVENTS AND TRIPS</b></p> <p style="text-align: center;"><del><b>THIS POLICY SHALL SUPERSEDE POLICIES 230 AND 231.</b></del></p> <p><b>Section 1</b>      <u><b>Purpose</b></u></p> <p>The Board recognizes the value of students sharing their talents and skills through participation in performances and activities outside the academic school day and/or school community. The Board also recognizes the value of students' participation in school sponsored events and trips, which are to enhance and enrich their school experiences.</p> <p>The Board adopts this policy to outline the guidelines and procedures for school sponsored competitive/non-competitive events and trips and to outline the District resources that shall be allocated to defray the cost for students attending these events.</p> <p><b>Section 2</b>      <u><b>Authority</b></u></p> <p>The Board shall approve any trips that are planned to keep students out of the District overnight or longer and/or trips that require District funds.</p> <p>Students on trips remain under the supervision and responsibility of the Board and are subject to its rules and regulations.</p> <p>The Board does not endorse, support, or assume responsibility in any way for any district staff member who takes students on trips not approved by the Board or Superintendent. No staff member may solicit district students for such trips within the</p>	
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	<p style="text-align: center;"><b>POLICY NO. 260</b> <b>COMPETITIVE/NON-COMPETITIVE EVENTS AND TRIPS</b></p> <p>district facilities or on district grounds without Board or Superintendent permission.</p> <p><b>Section 3</b>     <b><u>Definitions</u></b></p> <p>For purposes of this policy, a competitive/non-competitive event or trip shall be considered <b>school sponsored</b> when:</p> <ul style="list-style-type: none"> <li><del>1.</del> <del>It takes place during the academic school year.</del></li> <li><del>2.</del>1. It is sponsored by a District recognized organization and operates under the direction of the District.</li> <li><del>3.</del>2. It benefits a group (club, class, grade level, team) as opposed to individuals, and is planned through and for such group, as opposed to being formed for the purpose of taking a trip or participating in an event. Thus, the group cannot be formed for the sole purpose of making the trip or event possible.</li> <li><del>4.</del>3. Includes athletic teams sanctioned by the Pennsylvania Interscholastic Athletic Association (P.I.A.A.)</li> <li><del>5.</del>4. Does not fall under the definition of a Curricular Field Trip as outlined in Board policy 121.</li> </ul> <p>A <b>Level 0 Event</b> is an event that a student, team, or group does not have to place/qualify in order to attend, the group does not compete at, or whose competition is not required in order to qualify for a Level II event. This is generally a local or regional event, but may be statewide or national. This does not include any sanctioned P.I.A.A. regular season events, but includes optional non-P.I.A.A. athletic events such as invitationals.</p> <p>A <b>Level I Event</b> is an event that a student, team, or group does not have to place/qualify in order to attend, but consists of a competition whose winners may qualify to attend Level II events. This is generally a local or regional event, but may be statewide or national. This includes all sanctioned P.I.A.A. regular season events.</p>	<p>Pol. 121</p>
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<p><b>Section 4</b></p>	<p style="text-align: center;"><b>POLICY NO. 260</b> <b>COMPETITIVE/NON-COMPETITIVE EVENTS AND TRIPS</b></p> <p>A <b>Level II Event</b> is an event that a student, team, or group must qualify in order to attend, usually by competing in a Level I event prior to this event.</p> <p>A <b>Level III Event</b> is an event that a student, team, or group must qualify in order to attend, by competing in a Level II event prior to this event.</p> <p>A <b>chaperone</b> is a coach, sponsor, and/or any adult eighteen (18) years of age or older with proper clearances.</p> <p><b><u>Guidelines</u></b></p> <p>As voluntary participants in school events and trips, students shall be held responsible for compliance with District policies and the Student Code of Conduct. Infractions of those policies or rules will be subject to the same disciplinary measures applied during the regular school program.</p> <p>Participation in school/athletic events is not a right and may be denied to any student who has demonstrated disregard for the policies and rules of the District.</p> <p>Trips are to be planned for weekends, holidays, calendar breaks or summer vacations where possible.</p> <p>If an event or trip requires students to miss classroom time, preferably no more than two school days, the student has sole responsibility to contact <del>their</del><del>his or her</del> teachers and complete all assignments in a timely fashion, in accordance with applicable policies and procedures. Assignments given prior to a scheduled trip will be due on the due date or the date the student comes back to school. Students shall be given a day extension per day out on assignments given during their trip.</p> <p>No student shall be compelled to participate in an event or trip that requires the student to miss class time, nor will any student be penalized in any way for failure to do so.</p> <p>No student, group of students, or district employee may receive compensation for participation in any event or trip.</p>	<p>Pol. 218</p>
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<p style="text-align: center;"><b>POLICY NO. 260</b>  <b>COMPETITIVE/NON-COMPETITIVE EVENTS AND TRIPS</b></p>	
<p><u>Use of District Funds</u></p>	
<p>The maximum District funds requested per student for the purposes of transportation, lodging, meals, and registration fees are as follows:</p>	Pol. 827
<ul style="list-style-type: none"> <li>• Level 0 – \$0</li>   <li>• Level I – \$<del>75</del>50 – For non-P.I.A.A. groups, the maximum amount allocated is to be used for registration fees only. The District shall ONLY cover transportation expenses for sanctioned regular schedule P.I.A.A. events.</li>   <li>• Level II – \$<del>375</del>250 – Funds allocated shall be used in accordance with District travel expense policy.</li>   <li>• Level III – \$<del>750</del>500 – Funds allocated shall be used in accordance with District travel expense policy.</li> </ul>	
<p>For Level II and Level III events, lodging expenses will only be covered if distance is greater than one-hundred (100) miles. Food expenses will only be covered if distance is greater than fifty (50) miles.</p>	
<p>Exceptions may be granted by the Superintendent based on event timing.</p>	
<p>In the event that a Booster Group, Parent Organization, or fundraising pays for the student expenses at any Level (I, II, III) of event/trip, any remaining costs not covered by the Booster Group, Parent Organization or fundraising will be covered by the District at the maximum rate listed above.</p>	
<p><u>Chaperones</u></p>	
<p>The District requires one (1) chaperone per twelve (12) students attending an event/trip unless the destination/event requires a lower ratio or the District is not paying for the trip. The District shall pay expenses, according to District policy, for the required number of chaperones for a level II or III event only.</p>	Pol. 827

Pol. 827

<p><b>Section 4</b></p>	<p style="text-align: center;"><b>POLICY NO. 260</b> <b>COMPETITIVE/NON-COMPETITIVE EVENTS AND TRIPS</b></p> <p>If a Level II/III event/trip is overnight and both male and female students are attending, the District shall pay the costs of both a male and female chaperone to attend.</p> <p>Expenses for any chaperones above this requirement shall not be covered by the District unless directed by IEP requirements.</p> <p><u>Administration of Medication</u></p> <p>The Board directs planning for <del>field</del>-trips/events to start early in the school year and to include collaboration between administrators, teachers, nurses, <del>persons in parental relation</del>parents/guardians and other designated health officials.</p> <p>Decisions regarding administration of medication during <del>field</del> trips/events and other school-sponsored programs and activities shall be based on the student's individual needs.</p> <p>Medication shall be administered in accordance with applicable laws, regulations, Board policies and district procedures.</p> <p><u>Delegation of Responsibility</u></p> <p>The sponsor of the trip/event will collect all necessary information regarding the costs of the event and will submit to the building principal or athletic director in the case of an athletic event. This information will be identified on the District's approved form.</p> <p>The building principal will submit such documentation to the Superintendent or <del>their</del>his/her designee. This documentation must be submitted by the first of the month for the event to be placed on the Board agenda for approval.</p> <p>Consideration for approval of an event or trip, by the Superintendent, may be based on: the appropriateness of the activity, educational time missed, educational benefit, substitute availability, student safety, District funds requested, or any other metric deemed important.</p> <p>The Superintendent or designee shall develop procedures for the conduct of student events and trips.</p>	<p>Pol. 103, 113</p> <p>Pol. 210, 210.1</p>
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	<p style="text-align: center;"><b>POLICY NO. 260</b> <b>COMPETITIVE/NON-COMPETITIVE EVENTS AND TRIPS</b></p> <p>References:</p> <p>Board Policy – Pol. 103, 113, 121, 210, 210.1, 827</p>	
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KEYSTONE OAKS SCHOOL DISTRICT

# Policy Guide



Policy No. 827

Section OPERATIONS

Title TRAVEL RELATED  
EXPENSE REIMBURSEMENT

Adopted OCTOBER 20, 2015

Last Revised \_\_\_\_\_

	<p style="text-align: center;"><b>POLICY NO. 827</b> <b>TRAVEL RELATED EXPENSE REIMBURSEMENT</b></p>	
<b>Section 1</b>	<p><b><u>Purpose</u></b></p> <p>The Board shall reimburse administrative, professional, classified employees, and Board members for pre-approved expenditures incurred in the course of performing services for the District, in accordance with Board policy.</p>	
<b>Section 2</b>	<p><b><u>Definitions</u></b></p> <p><b>Employee</b> – includes administrative, professional and classified employees.</p> <p><b>Out of Area</b> – Outside Allegheny, Armstrong, Beaver, Butler, Fayette, Greene, Washington, or Westmoreland counties.</p>	
<b>Section 3</b>	<p><b><u>Delegation of Responsibility</u></b></p> <p>The validity of payments for job related expenses shall be determined by the Superintendent or designee.</p> <p>The Superintendent or designee shall develop administrative procedures that will address the deadline for which claims must be submitted to the Business Office in order to request reimbursement and forms for reimbursement of travel expenses. This policy attempts to address all travel and business related occurrences. Occasionally, situations arise that are not specifically covered within the policy. These situations will be addressed on an individual basis by the Superintendent prior to</p>	

<p><b>Section 4</b></p>	<p style="text-align: center;"><b>POLICY NO. 827</b> <b>TRAVEL RELATED EXPENSE REIMBURSEMENT</b></p> <p>incurring the expense, with final approval or denial by the Superintendent.</p> <p><b><u>Guidelines</u></b></p> <p>Actual and necessary expenses incurred when attending functions outside the District shall be reimbursed if approval has been obtained in advance from the Board or Superintendent according to the guidelines set forth below.</p> <p>For employees, attendance at approved events outside the District shall be without loss of regular pay, unless otherwise stipulated prior to attendance.</p> <p>In all instances of travel and job related expense reimbursement, full itemization with original receipts attached shall be required. Receipts must be original and itemize each cost item (e.g. separate each item, tax, gratuity, etc.) and not be a single total.</p> <p>Under normal conditions, employees or Board members traveling on official business shall provide themselves with sufficient funds for ordinary expenses.</p> <p>Travel shall be by the most economical route.</p> <p>Those traveling on official business shall exercise the same care in incurring expenses as they would in traveling on personal business.</p> <p>For official travel other than by automobile, the District shall arrange the advance purchase of transportation tickets, with Superintendent approval.</p> <p>No reimbursements will be given until after the next Business/Legislative Meeting of the Board following the deadline set by the administration for submission of claims.</p> <p><b><u>Mileage</u></b></p> <p>The use of a personal vehicle shall be considered a legitimate job expense if travel is among the employee's assigned schools, but not between home and school, and is authorized in advance by the Superintendent or designee.</p>	<p>Pol. 616</p> <p>Pol. 616</p>
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**POLICY NO. 827**  
**TRAVEL RELATED EXPENSE REIMBURSEMENT**

Use of a personal vehicle for approved purposes is reimbursable at the prevailing IRS rate per mile. For mileage reimbursement, employees must submit a listing of the trips made for legitimate school business to the Business Office.

Board members may only be reimbursed for mileage for travel out of area.

Use of a personal vehicle requires that liability insurance be provided by the employee or Board member

**Meal Expenses**

Meals purchased during the course of travel for normal business purposes where an overnight stay is not warranted are generally not reimbursable. The District may reimburse employees for student's meals. Meals purchased for meetings amongst employees must be pre-approved.

Prior to approval the traveler must submit an estimate of the number of meals and total cost that ~~they~~<sup>he or she</sup> expects to incur.

In general the maximum reimbursement for each meal shall be:

1. Breakfast \$~~20~~<sup>12</sup>
2. Lunch \$~~30~~<sup>20</sup>
3. Dinner \$~~50~~<sup>40</sup>

Discretion may be given for meal reimbursement if traveling to a high cost of living area.

If a meal is included in the conference attendance fee, an employee or Board member will not be allowed to charge for that meal.

If a meal, such as breakfast, is included with the accommodations, an employee or Board member will not be allowed to charge for that meal.

Under no circumstances will an employee or Board member be reimbursed for alcoholic beverage expenses. Receipts submitted must show the charged amount without gratuity added. District

	<p style="text-align: center;"><b>POLICY NO. 827</b> <b>TRAVEL RELATED EXPENSE REIMBURSEMENT</b></p> <p>reimbursement for gratuity charges shall not exceed 15%</p> <p><b><u>Accommodations</u></b></p> <p>Reservations for hotel accommodations must be made by the person traveling. Those traveling should take advantage of any discounts available with specific programs or by booking through the conference host.</p> <p>Reimbursement is generally limited to the amounts set forth for the applicable city in the U.S. GSA publication per the link below. The per-night lodging amounts shown exclude taxes, which are reimbursable.</p> <p><a href="http://www.gsa.gov/perdiem">http://www.gsa.gov/perdiem</a></p> <p>Only single-standard room rates will be reimbursed.</p> <p>An itemized hotel receipt must be submitted with the expense report for reimbursement. The receipt should show separately: room rate, all applicable taxes, and any additional charges.</p> <p>In general, the following additional charges will not be reimbursed:</p> <ul style="list-style-type: none"><li>a. Hotel room cancellation charges</li><li>b. Hotel room upgrades from the standard single rate</li><li>c. Phone calls</li><li>d. Internet fees</li><li>e. Room service</li><li>f. Movies or other entertainment</li><li>g. Laundry</li><li>h. Hotel in-room mini bar</li></ul> <p><b><u>Conferences</u></b></p> <p>Employees and Board members may, with valid, documented business purpose and Board approval, travel to conferences for continuing education purposes. Conference or registration fees will be paid upfront by the District.</p>	
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**POLICY NO. 827**  
**TRAVEL RELATED EXPENSE REIMBURSEMENT**

**Travel Extensions and Travel with Other Parties**

It will be the responsibility of the traveler who submits ~~their~~<sup>his/her</sup> expense report to track personal expenses separately from business expenses associated with such modified travel arrangements (e.g., double room occupancy, meals). It is the responsibility of the Superintendent or designee to verify the business expenses for such situations. If rates, such as airfare, increase due to travel extension, the District will pay the lesser amount.

**Car Rental**

Rental cars should be used when the nature of the trip is such that the use of local transportation, such as hotel shuttles and taxis, is not cost effective or practical. Rental fees will be paid by the traveler and reimbursed by the District.

In general, the following additional charges will not be reimbursed:

- a. Additional insurance
- b. Rental upgrades
- c. Fuel pre-purchase option or any refueling fee charged by the rental agency
- d. GPS device

An itemized car rental receipt must be submitted with the expense report for reimbursement.

**References:**

Board Policy – 216

# Policy Guide

Policy No. 907Section COMMUNITYTitle SCHOOL VISITORSAdopted AUGUST 21, 1989Last Revised DECEMBER 15, 2020

POLICY NO. 907 SCHOOL VISITORS		
<del>THIS POLICY SHALL SUPERSEDE POLICY 907.1.</del>		
Section 1	<p><b><u>Authority</u></b></p> <p>The Board welcomes and encourages interest in district educational programs and other school-related activities. The Board recognizes that such interest may result in visits to school by person(s) in parental relation, adult residents, educators and other officials. To ensure order in the schools and to protect students and employees, it is necessary for the Board to establish policy governing school visits.</p>	SC 510
Section 2	<p><b><u>Delegation of Responsibility</u></b></p> <p>The Superintendent or designee and building principal have the authority to prohibit the entry of any individual to a district school, in accordance with Board guidelines and state and federal law and regulations.</p> <p>The Superintendent or designee and building principal may limit visitors to designated areas or may limit the number of visitors to a district school when necessary to protect the health and safety of students, staff and the public.</p> <p>The Superintendent or designee shall develop administrative regulations to implement this policy and control access to school buildings and school classrooms.</p>	

**POLICY NO. 907  
SCHOOL VISITORS**

**Section 3**

**Guidelines**

~~There may be times in which people wishing to visit a school~~  
All visitors must make arrangements in advance with the school office in that building, in order to protect the health and safety of students and staff. ~~There are circumstances where advance arrangements may not be possible, in these situations, visitors will be questioned before entry into the building.~~

Upon arrival at the school, visitors must register at the office where they must provide any required information or identification ~~to protect the health and safety of students, staff and the school community, as well as~~ sign in and sign out, receive a badge, be provided a guide and be informed of the school's ~~health and safety~~ rules, which must be followed prior to entry and while the visitor is in the school building and on school property.

Only one (1) designated entrance that is monitored and capable of controlling visitor entry shall be used by visitors to the school. All other entrances shall be locked.

All staff members ~~shall~~ be responsible for requiring a visitor to demonstrate that the visitor has a badge.

No visitor may confer with a student in school without the approval of the building principal.

Should an emergency require that a student be called to the school office to meet a visitor, the building principal or designee shall be present during the meeting.

Failure to comply with this policy shall result in more limited access to the school as determined by the building principal, consistent with Board policies, administrative regulations, school rules and federal and state law and regulations.

Uniformed personnel, who are performing their official duties (police, fire), do not require a school badge.

**Classroom Visitations**

Pol. 705





**POLICY NO. 907  
SCHOOL VISITORS**

Previously Revised: [December 15, 2020](#); April 18, 2013; March 19, 2001

References:

School Code – 24 P.S. Sec. 510

State Board of Education Regulations – 22 PA Code Sec. 14.108

Act 13 of 2010 Military Uniforms – 24 P.S. Sec. 2402

Board Policy – 249, 705

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Check	Date	Vendor Number & Name\ Remittance Name	Check Amount	Batch	Source	Stat
<b>10-0101-001-001-00-000-000 Cash -FNB - General Fund</b>						
00072410	06/04/24	1341 AIU Allegheny Intermediate Unit	\$4,272.50	60424	Comp	R
00072411	06/04/24	10083 ANDREW BOCHICCHIO	\$361.44	60424	Comp	R
00072412	06/04/24	11173 EMILY BRILL	\$6.43	60424	Comp	R
00072413	06/04/24	10188 CDW Government LLC, CDW Government CDW Government	\$1,125.00	60424	Comp	R
00072414	06/04/24	14288 JESSICA CLEGG	\$89.94	60424	Comp	R
00072415	06/04/24	14462 DANIELLE KANDRACK DANIELLE KANDRACK	\$1,112.40	60424	Comp	R
00072416	06/04/24	14820 ANDREW DEIMEL	\$570.97	60424	Comp	R
00072417	06/04/24	11535 BIG'S SANITATION EARTHWISE ENVIRONMENTAL SOLUTIONS	\$2,705.00	60424	Comp	R
00072418	06/04/24	9718 MARK ELPHINSTONE	\$196.00	60424	Comp	R
00072419	06/04/24	12944 The Environmental Charter School @Frick Environmental Charter School	\$7,855.62	60424	Comp	R
00072420	06/04/24	14851 McCormick, Erica Erica McCormick	\$40.20	60424	Comp	R
00072421	06/04/24	13165 FERGUSON ENTERPRISES, INC Ferguson Enterprises INC #1480	\$300.44	60424	Comp	R
00072422	06/04/24	14342 STEVE GABLE	\$242.14	60424	Comp	R
00072423	06/04/24	8620 HOME DEPOT CREDIT SERVICES	\$824.53	60424	Comp	R
00072424	06/04/24	12810 HUCKESTEIN MECHANICAL SERVICES, Inc.	\$714.00	60424	Comp	R
00072425	06/04/24	14846 Feeney, Jim Jim Feeney	\$233.16	60424	Comp	R
00072426	06/04/24	5238 KERRY KARAPANDI	\$90.79	60424	Comp	R
00072427	06/04/24	12909 KELLY SERVICES INC KELLY SERVICES INC	\$15,022.37	60424	Comp	R
00072428	06/04/24	9130 JOSHUA KIRCHNER	\$181.24	60424	Comp	R
00072429	06/04/24	14220 McKeesport Tigers Cross Country	\$250.00	60424	Comp	R
00072430	06/04/24	4919 MR JOHN	\$145.00	60424	Comp	R
00072431	06/04/24	11081 JASON W NEUMAN	\$69.49	60424	Comp	R
00072432	06/04/24	12943 PA Leadership Charter School	\$2,618.54	60424	Comp	R
00072433	06/04/24	1926 PAPER PRODUCTS CO INC	\$281.55	60424	Comp	R
00072434	06/04/24	647 SHERWIN-WILLIAMS	\$376.06	60424	Comp	R
00072435	06/04/24	6618 SHOP 'N SAVE	\$632.81	60424	Comp	R
00072436	06/04/24	1673 STACY VAN GOOR STACY VAN GOOR	\$492.38	60424	Comp	R
00072437	06/04/24	8773 STEEL CITY MOWER & PLOW	\$399.95	60424	Comp	R
00072438	06/04/24	7117 TK Elevator Corporation TK Elevator Corporation	\$4,549.91	60424	Comp	R
00072439	06/04/24	14966 College Board The College Board	\$18,452.00	60424	Comp	R
00072440	06/04/24	1651 WEYAND SIGN & LIGHTING LLC WEYAND SIGN & LIGHTING LLC	\$5,420.89	60424	Comp	R
00072441	06/05/24	1680 CAROLA & CHOCOLAT LLC CAROLA & CHOCOLAT LLC	\$505.92	60524	Comp	R
00072442	06/05/24	1674 CHELSEA & MICHAELSAMMEL CHELSEA & MICHAEL SAMMEL	\$995.76	60524	Comp	R
00072443	06/05/24	14824 Crown Awards Crown Awards	\$861.14	60524	Comp	R
00072444	06/05/24	1679 DEBORAH MANCUSO DEBORAH MANCUSO	\$4,052.08	60524	Comp	R
00072445	06/05/24	14712 DE LAGE LANDEN FINANCIAL SVC, INC De Lage Landen Financial SVC, Inc.	\$231.36	60524	Comp	R

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Check	Date	Vendor Number & Name\ Remittance Name	Check Amount	Batch	Source	Stat
<b>10-0101-001-001-00-000-000 Cash -FNB - General Fund</b>						
00072446	06/05/24	7599 Christopher Stewart Dormont florist, LLC	\$200.00	60524	Comp	R
00072447	06/05/24	1684 GREGORY LUCSKO GREGORY LUCSKO	\$885.35	60524	Comp	R
00072448	06/05/24	12810 HUCKESTEIN MECHANICAL SERVICES, Inc.	\$3,832.20	40524	Comp	R
00072449	06/05/24	13652 JULIE O'MARA JULIE O'MARA	\$104.80	60524	Comp	R
00072450	06/05/24	1682 KATHERINE KOVALCHIK KATHERINE KOVALCHIK	\$1,838.94	60524	Comp	R
00072451	06/05/24	1683 LINDA & RONALD YINGLING LINDA & RONALD YINGLING	\$523.98	60524	Comp	R
00072452	06/05/24	1676 MATTHEW & KATHRYN RYAN MATTHEW & KATHRYN RYAN	\$1,272.82	60524	Comp	R
00072453	06/05/24	4684 PRESIDENT'S EDUCATION AWARDS PROGRAM	\$137.88	60524	Comp	R
00072454	06/05/24	1678 SHYAM VENTURES LLC SHYAM VENTURES LLC	\$1,357.12	60524	Comp	R
00072455	06/05/24	1685 TERRANCE SHEPHERD TERRANCE SHEPHERD	\$1,192.51	60524	Comp	R
00072456	06/05/24	1675 THOMAS & VANESSA BECK THOMAS & VANESSA BECK	\$200.76	60524	Comp	R
00072457	06/05/24	12119 UGI ENERGY SERVICES LLC	\$639.85	60524	Comp	R
00072458	06/05/24	1686 UIP ASSOCIATES UIP ASSOCIATES	\$133,450.46	60524	Comp	O
00072459	06/05/24	1655 WVDE WVDE	\$600.00	60524	Comp	R
00072460	06/05/24	1681 ZACHARY MCGILL ZACHARY MCGILL	\$1,678.32	60524	Comp	R
00072461	06/07/24	1341 AIU Allegheny Intermediate Unit	\$1,042.50	60724	Comp	R
00072462	06/07/24	48 B & R POOLS & SWIM SHOP	\$629.00	60724	Comp	R
00072463	06/07/24	1688 BETH SHEPHARD BETH SHEPHARD	\$3,560.40	60724	Comp	R
00072464	06/07/24	361 JORDAN TAX SERVICE INC BOROUGH OF CASTLE SHANNON	\$1,064.90	60724	Comp	R
00072465	06/07/24	118 CASTLE SHANNON BOROUGH CASTLE SHANNON BOROUGH GENERAL FUND	\$1,030.25	60724	Comp	R
00072466	06/07/24	13104 Commonwealth Charter Academy	\$9,356.76	60724	Comp	R
00072467	06/07/24	14771 Creative Product Sourcing, Inc. CREATIVE PRODUCT SOURCING INC	\$2,805.56	60724	Comp	R
00072468	06/07/24	232 J C EHRlich COMPANY INC	\$666.73	60724	Comp	R
00072469	06/07/24	13972 ESTOCIN TRANSPORTATION SERVICES LLC ETS	\$36,639.00	60724	Comp	R
00072470	06/07/24	8395 FAGAN'S SANITARY SUPPLY INC	\$2,368.40	60724	Comp	R
00072471	06/07/24	8745 GREATAMERICAN FINANCIAL SERVICES CORP	\$224.00	60724	Comp	R
00072472	06/07/24	4647 GUARDIAN PROTECTION SERVICES	\$586.35	60724	Comp	R
00072473	06/07/24	13410 Insight PA Cyber Charter School	\$2,810.41	60724	Comp	R
00072474	06/07/24	1689 JENNIFER ROGERS JENNIFER ROGERS	\$1,874.21	60724	Comp	R
00072475	06/07/24	361 JORDAN TAX SERVICE INC	\$249.90	60724	Comp	R
00072476	06/07/24	12909 KELLY SERVICES INC KELLY SERVICES INC	\$15,011.53	60724	Comp	R
00072477	06/07/24	10828 LEADER SERVICES	\$716.00	60724	Comp	R
00072478	06/07/24	12008 LOWES BUSINESS ACCT/GEGRB LOWES BUSINESS ACCT/SYNCRB	\$550.96	60724	Comp	R

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<b>10-0101-001-001-00-000-000 Cash -FNB - General Fund</b>						
00072479	06/07/24	14764 LAURYN GREGGS Lauryn Greggs	\$321.65	60724	Comp	R
00072480	06/07/24	420 MATTHEWS BUS CO	\$238,441.59	60724	Comp	R
00072481	06/07/24	361 JORDAN TAX SERVICE INC MT LEBANON PA	\$3,492.39	60724	Comp	R
00072482	06/07/24	14981 MORGAN METZGER Morgan Metzger	\$37.72	60724	Comp	R
00072483	06/07/24	14208 PASSPORT ACADEMY CHARTER SCHOOL	\$1,309.27	60724	Comp	R
00072484	06/07/24	3368 RENAISSANCE LEARNING INC.	\$12,780.00	60724	Comp	R
00072485	06/07/24	12321 RONNIE'S TIRE SERVC INC	\$45.00	60724	Comp	R
00072486	06/07/24	647 SHERWIN-WILLIAMS	\$160.07	60724	Comp	R
00072487	06/07/24	10809 TRUGREEN COMPANIES	\$468.00	60724	Comp	R
00072488	06/07/24	6085 Woehler Landscape Supply Yard at 202 LLC Woehler Landscaping Supply Yard	\$1,293.00	60724	Comp	R
00072489	06/07/24	12929 Young Scholars of Western PA Charter Sch	\$14,593.84	60724	Comp	R
00072490	06/07/24	14750 Zachary Smith - KO Music Teacher Zachary Smith	\$46.10	60724	Comp	R
00072491	06/12/24	11443 AV LAUTTAMUS COMMUNICATIONS INC A.V. Lauttamus Communications & Sec	\$48.00	61224	Comp	R
00072492	06/12/24	12900 Agora Cyber Charter School	\$1,309.27	61224	Comp	R
00072493	06/12/24	14715 AOT, Inc. - Assoc Occupational Therapist AOT, Inc.	\$12,996.34	61224	Comp	R
00072494	06/12/24	13662 AQUA FILTER FRESH, INC.	\$155.20	61224	Comp	R
00072495	06/12/24	14857 Ablespace Inc. Ablespace Inc.	\$5,014.80	61224	Comp	R
00072496	06/12/24	1341 AIU Allegheny Intermediate Unit	\$143,984.90	61224	Comp	R
00072497	06/12/24	9203 THE BRADLEY CENTER	\$7,125.38	61224	Comp	R
00072498	06/12/24	8724 GOODWILL of SOUTHWESTERN PA	\$5,261.91	61224	Comp	R
00072499	06/12/24	361 JORDAN TAX SERVICE INC MT LEBANON PA	\$1,223.00	61224	Comp	R
00072500	06/12/24	12828 MUSIC THEATRE INTERNATIONAL	\$910.00	61224	Comp	R
00072501	06/12/24	13096 PA Distance Learning Charter	\$3,927.81	61224	Comp	R
00072502	06/12/24	11199 PENN POWER SYSTEMS PENN POWER GROUP	\$1,812.63	61224	Comp	R
00072503	06/12/24	14778 Pittsburgh Behavioral Services, Inc	\$5,950.00	61224	Comp	R
00072504	06/12/24	1566 PREVENTION NETWORK & CLASS ACADEMY PREVENTION NETWORK & CLASS ACADEMY	\$2,068.00	61224	Comp	R
00072505	06/12/24	13232 REACH CYBER CHARTER SCHOOL Reach Cyber Charter School	\$6,738.22	61224	Comp	R
00072506	06/12/24	6618 SHOP 'N SAVE	\$192.45	61224	Comp	R
00072507	06/12/24	10935 STAPLES ADVANTAGE STAPLES	\$934.73	61224	Comp	R
00072508	06/12/24	7420 UPMC	\$375.00	61224	Comp	R
00072509	06/12/24	4703 WESLEY FAMILY SERVICES	\$12,660.00	61224	Comp	R
00072510	06/12/24	14345 DONNA O'TOOLE	\$75.64	261224	Comp	R
00072511	06/14/24	9884 AT&T MOBILITY	\$1,620.94	61424	Comp	R
00072512	06/14/24	299 BOROUGH OF GREEN TREE	\$1,287.75	61424	Comp	R
00072513	06/14/24	14271 Bulk Bookstore Bulk Bookstore	\$1,456.50	61424	Comp	R
00072514	06/14/24	13406 GUITAR CENTER GUITAR CENTER	\$3,448.00	61424	Comp	R
00072515	06/14/24	3322 OFFICE DEPOT INC ODP Business Solutions LLC	\$1,111.44	61424	Comp	R

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<b>10-0101-001-001-00-000-000 Cash -FNB - General Fund</b>						
00072516	06/14/24	574 PA AMERICAN WATER COMPANY	\$3,900.67	61424	Comp	R
00072517	06/14/24	14833 SMITH, RICHARD RICHARD SMITH	\$501.00	61424	Comp	R
00072518	06/14/24	6618 SHOP 'N SAVE	\$1,822.19	61424	Comp	R
00072519	06/14/24	13062 UPMC HLTH Plan Fully Ins Wkrs Comp UPMC Health Benefits, Inc.	\$5,934.00	61424	Comp	R
00072520	06/14/24	774 VOLKWEIN BROTHERS INC	\$204.00	61424	Comp	R
00072521	06/18/24	14200 AMPLIFY EDUCATION, INC.	\$155,372.04	61824	Comp	R
00072522	06/18/24	1341 AIU Allegheny Intermediate Unit	\$9,154.08	61824	Comp	R
00072523	06/18/24	13395 Busy Beaver Building Centers, Inc.	\$326.41	61824	Comp	R
00072524	06/18/24	123 CENTURY SPORTS INC	\$377.60	61824	Comp	R
00072525	06/18/24	1648 CERDANT LLC DBA LOGICALLY CERDANT LLC DBA LOGICALLY	\$6,107.44	61824	Comp	R
00072526	06/18/24	6306 CITYWIDE GARAGE DOOR CO INC	\$383.50	61824	Comp	R
00072527	06/18/24	292 GRAINGER	\$92.80	61824	Comp	R
00072528	06/18/24	1665 HAVTECH PARTS DIVISION LLC HAVTECH PARTS DIVISION LLC	\$4,417.40	61824	Comp	R
00072529	06/18/24	12810 HUCKESTEIN MECHANICAL SERVICES, Inc.	\$629.00	61824	Comp	R
00072530	06/18/24	14844 Houchens Food Group, Inc. Houchens Food Group, Inc.	\$64.65	61824	Comp	R
00072531	06/18/24	13955 DON MILITZER Lily & Don Militzer	\$840.00	61824	Comp	R
00072532	06/18/24	1662 MAGNOTTI & SON MAGNOTTI & SON	\$6,500.00	61824	Comp	R
00072533	06/18/24	3322 OFFICE DEPOT INC ODP Business Solutions LLC	\$758.25	61824	Comp	R
00072534	06/18/24	2984 PITTSBURGH POST-GAZETTE PITTSBURGH POST-GAZETTE	\$275.50	61824	Comp	R
00072535	06/18/24	12321 RONNIE'S TIRE SERVC INC	\$149.90	61824	Comp	R
00072536	06/18/24	647 SHERWIN-WILLIAMS	\$264.59	61824	Comp	R
00072537	06/18/24	14338 SUNSET OUTDOOR SUPPLY	\$89.96	61824	Comp	R
00072538	06/18/24	9508 THE LIGHT CO The Light Company, LLC	\$7,740.00	61824	Comp	R
00072539	06/18/24	1687 UW-MADISON/PLACE UW-MADISON/PLACE	\$2,040.00	61824	Comp	R
00072540	06/18/24	13438 Aramark Uniform & Career Apparel Group,. VESTIS	\$1,967.41	61824	Comp	R
00072541	06/21/24	14200 AMPLIFY EDUCATION, INC.	\$196,348.68	62124	Comp	R
00072542	06/21/24	13013 Big 8 Conference	\$300.00	62124	Comp	O
00072543	06/21/24	11761 BOROUGH OF GREENTREE	\$546.29	62124	Comp	R
00072544	06/21/24	571 COLUMBIA GAS OF PA	\$4,254.18	62124	Comp	R
00072545	06/21/24	13484 JESSICA DOBSON	\$3,159.26	62124	Comp	R
00072546	06/21/24	14061 DQE SYSTEMS, INC. DQE COMMUNICATIONS LLC	\$2,310.00	62124	Comp	R
00072547	06/21/24	14712 DE LAGE LANDEN FINANCIAL SVC, INC De Lage Landen Financial SVC, Inc.	\$6,602.05	62124	Comp	R
00072548	06/21/24	1691 JENNIFER REINARD JENNIFER REINARD	\$1,986.30	62124	Comp	O
00072549	06/21/24	14834 BORONKY, JESSICA JESSICA BORONKY	\$16.88	62124	Comp	O
00072550	06/21/24	12909 KELLY SERVICES INC KELLY SERVICES INC	\$193.05	62124	Comp	R

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00072551	06/21/24	7097 MICHELLE MCSWIGAN	\$184.92	62124	Comp	R
00072552	06/21/24	574 PA AMERICAN WATER COMPANY	\$3,310.28	62124	Comp	R
00072553	06/21/24	12907 PA Virtual Charter School Pennsylvania Virtual Charter School	\$2,810.41	62124	Comp	R
00072554	06/28/24	14200 AMPLIFY EDUCATION, INC.	\$175,418.64	62824	Comp	R
00072555	06/28/24	14742 JESSICA ANDERSON	\$9.65	62824	Comp	O
00072556	06/28/24	1696 ATAP ATAP	\$215.00	62624	Comp	R
00072557	06/28/24	14974 All American Athletics All American Athletics	\$11,600.00	62824	Comp	R
00072558	06/28/24	1341 AIU Allegheny Intermediate Unit	\$2,692.30	62524	Comp	R
00072559	06/28/24	13014 American Fitness&Sport Supply -The Fitne American Fitness	\$1,500.00	62624	Comp	O
00072560	06/28/24	11747 JORDAN TAX SERVICE/DORMONT BOROUGH OF DORMONT	\$1,391.92	62824	Comp	R
00072561	06/28/24	9298 CONSOLIDATED COMMUNICATIONS	\$4,089.56	62524	Comp	R
00072562	06/28/24	1590 DANIEL SEFICK OR BRITTANY HAROUSE DANIEL SEFICK OR BRITTANY HAROUSE	\$2,902.98	62624	Comp	R
00072563	06/28/24	6817 DOBIL LABORATORIES INC	\$2,824.59	62524	Comp	R
00072564	06/28/24	572 DUQUESNE LIGHT COMPANY DUQUESNE LIGHT COMPANY	\$32,198.90	62524	Comp	R
00072565	06/28/24	14712 DE LAGE LANDEN FINANCIAL SVC, INC De Lage Landen Financial SVC, Inc.	\$222.00	62824	Comp	R
00072566	06/28/24	11535 BIG'S SANITATION EARTHWISE ENVIRONMENTAL SOLUTIONS	\$1,940.00	62624	Comp	R
00072567	06/28/24	7279 ERZEN ASSOCIATES INC	\$6,237.13	62524	Comp	R
00072568	06/28/24	13394 ESGI Software ESGI, LLC	\$2,097.00	62624	Comp	R
00072569	06/28/24	13972 ESTOCIN TRANSPORTATION SERVICES LLC ETS	\$7,586.00	62524	Comp	R
00072570	06/28/24	8395 FAGAN'S SANITARY SUPPLY INC	\$83.28	62524	Comp	R
00072571	06/28/24	13165 FERGUSON ENTERPRISES, INC Ferguson Enterprises INC #1480	\$159.19	62524	Comp	R
00072572	06/28/24	14781 Ashley Arborgast Floyd & Melissa Arborgast	\$99.00	62624	Comp	R
00072573	06/28/24	292 GRAINGER	\$507.66	62824	Comp	R
00072574	06/28/24	13551 Grunau Company, Inc. GRUNAU FIRE PROTECTION	\$4,000.00	62824	Comp	R
00072575	06/28/24	14747 Fedora Security LLC Intertech Security	\$415.00	62824	Comp	R
00072576	06/28/24	138 CHUJKO BROTHERS J.V Chujko, Inc.	\$2,140.00	62524	Comp	R
00072577	06/28/24	1649 JILLIAN BONAROTI & BRANDON BENVENUTI JILLIAN BONAROTI & BRANDON BENVENU	\$2,569.72	62524	Comp	R
00072578	06/28/24	363 JOSTENS	\$27.05	62824	Comp	R
00072579	06/28/24	1697 KRISTA GUIDO & DAVID ROBBINS KRISTA GUIDO & DAVID ROBBINS	\$2,890.92	62624	Comp	O
00072580	06/28/24	7502 J.B. Kreider Company, INC Kreider Printing	\$1,772.63	62824	Comp	R
00072581	06/28/24	14796 Felton/Graham, Kyleigh Kyleigh Graham	\$820.00	62524	Comp	R
00072582	06/28/24	3506 LAKESHORE LEARNING MATERIALS LAKESHORE LEARNING	\$760.59	62624	Comp	R

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Time: 13:26:59

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**June 2024 Combined Check Register 2023-2024**

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Check Dates 06/01/24 - 06/30/24

Check # 00003456 - 99982946

Check	Date	Vendor Number & Name\ Remittance Name	Check Amount	Batch	Source	Stat
<b>10-0101-001-001-00-000-000 Cash -FNB - General Fund</b>						
00072583	06/28/24	11774 MAIELLO BRUNGO & MAIELLO LLP	\$6,197.50	62524	Comp	R
00072584	06/28/24	420 MATTHEWS BUS CO	\$46,564.02	62824	Comp	O
00072585	06/28/24	12913 MBM Collections	\$2,810.25	62624	Comp	R
00072586	06/28/24	4919 MR JOHN	\$145.00	62524	Comp	R
00072587	06/28/24	12863 Medial Rescue Team South Authority Medical Rescue Team South Authority	\$825.00	62524	Comp	R
00072588	06/28/24	14458 EMILY MENARDI	\$800.00	62524	Comp	R
00072589	06/28/24	14848 Leone, Michelle Michelle Leone	\$1,720.00	62524	Comp	R
00072590	06/28/24	14064 NCSM	\$85.00	62524	Comp	R
00072591	06/28/24	11081 JASON W NEUMAN	\$19.77	62624	Comp	R
00072592	06/28/24	13511 NRG BUSINESS MARKETING NRG BUSINESS MAKRETING	\$923.96	62624	Comp	R
00072593	06/28/24	1672 O CAPTAIN! EDUCATION LLC O CAPTAIN! EDUCATION LLC	\$750.00	62524	Comp	R
00072594	06/28/24	3322 OFFICE DEPOT INC ODP Business Solutions LLC	\$341.03	62824	Comp	R
00072595	06/28/24	1926 PAPER PRODUCTS CO INC	\$5,447.40	62824	Comp	R
00072596	06/28/24	11639 PETROLEUM TRADERS CORP	\$12,165.79	62824	Comp	R
00072597	06/28/24	12381 SCHOOL DISTRICT OF PITTSBURGH PITTSBURGH PUBLIC SCHOOLS	\$44,847.00	62624	Comp	R
00072598	06/28/24	7810 PITTSBURGH WATER COOLER	\$172.70	62524	Comp	R
00072599	06/28/24	9985 KEVIN PRINCE	\$104.85	62524	Comp	R
00072600	06/28/24	10712 PUSH N PULL INC	\$13,974.00	62824	Comp	R
00072601	06/28/24	6983 REALLY GOOD STUFF INC.	\$130.97	62624	Comp	R
00072602	06/28/24	12321 RONNIE'S TIRE SERVCE INC	\$299.80	62524	Comp	R
00072603	06/28/24	10978 ROSE BRAND INC ROSE BRAND WIPERS INC	\$1,623.16	62524	Comp	R
00072604	06/28/24	1690 SCHOOLMART SCHOOLMART	\$2,025.00	62824	Comp	R
00072605	06/28/24	647 SHERWIN-WILLIAMS	\$631.38	62624	Comp	R
00072606	06/28/24	13510 SHIELDS EMBROIDERY&PROMOS SHIELDS EMBROIDERY & PROMOS	\$333.97	62624	Comp	R
00072607	06/28/24	10935 STAPLES ADVANTAGE STAPLES	\$346.99	62624	Comp	R
00072608	06/28/24	1567 STERICYCLE INC STERICYCLE INC	\$25.77	62524	Comp	R
00072609	06/28/24	14816 Summit Fire & Security LLC	\$4,708.00	62824	Comp	R
00072610	06/28/24	14338 SUNSET OUTDOOR SUPPLY	\$75.99	62524	Comp	R
00072611	06/28/24	636 SCOTT ELECTRIC Scott Electric	\$416.10	62524	Comp	R
00072612	06/28/24	12005 TrustPoint International, LLC	\$100.00	62524	Comp	R
00072613	06/28/24	1692 LEARNIX LLC ULTIMATESLP	\$139.92	62624	Comp	R
00072614	06/28/24	1664 WEX BANK WEX BANK	\$672.96	62624	Comp	R
00072615	06/28/24	12751 WILMAC FLOORING	\$240.00	62824	Comp	R



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Keystone Oaks School District  
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Check	Date	Vendor Number & Name\ Remittance Name	Check Amount	Batch	Source	Stat
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10-0101-001-001-00-000-000 Cash -FNB - General Fund

Totals For Bank Account 10-0101-001-001-00-000-000 Cash -FNB - General Fund

Balance Sheet 1,650,826.08 Expenditure 0.00 Revenue 0.00

	Total	Count		Total	Count
Outstanding	186,718.23	8	Computer Check	1,650,826.08	206
Reconciled	1,464,107.85	198	Hand Check	0.00	0
Stop Payment	0.00	0	Wire Transfer	0.00	0
Voided	0.00	0			
	1,650,826.08	206		1,650,826.08	206

Date: 08/07/24  
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June 2024 Combined Check Register 2023-2024

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Check # 00003456 - 99982946

Check Dates 06/01/24 - 06/30/24

Check	Date	Vendor Number & Name\ Remittance Name	Check Amount	Batch	Source	Stat
50-0101-001-000-00-000-000 CASH - FNB Cafeteria						
00009857	06/07/24	13919 ALFRED NICKLES BAKERY INC. ALFRED NICKLES BAKERY INC.	\$2,082.72	60724	Comp	R
00009858	06/07/24	13408 E-Control Systems, Inc.	\$3,008.00	60724	Comp	R
00009859	06/07/24	14384 Gold Star Foods GOLD STAR FOODS	\$383.96	60724	Comp	R
00009860	06/07/24	13911 HERSHEY CREAMERY CO.	\$184.32	60724	Comp	R
00009861	06/07/24	11725 US FOODS INC	\$33,037.52	60724	Comp	R

Totals For Bank Account 50-0101-001-000-00-000-000 CASH - FNB Cafeteria

Balance Sheet 38,696.52      Expenditure 0.00      Revenue 0.00

	Total	Count		Total	Count
Outstanding	0.00	0	Computer Check	38,696.52	5
Reconciled	38,696.52	5	Hand Check	0.00	0
Stop Payment	0.00	0	Wire Transfer	0.00	0
Voided	0.00	0			
	38,696.52	5		38,696.52	5

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**July 2024 Combined Check Register 2024-2025**

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Check Dates 07/01/24 - 07/31/24

Check # 00009862 - 99981581

Check	Date	Vendor Number & Name\ Remittance Name	Check Amount	Batch	Source	Stat
<b>10-0101-001-001-00-000-000 Cash -FNB - General Fund</b>						
00072616	07/03/24	644 ALCOSE CREDIT UNION	\$942.42	2	Comp	R
00072617	07/03/24	361 JORDAN TAX SERVICE INC	\$3,988.46	3	Comp	R
00072618	07/03/24	575 KEYSTONE OAKS EDUCATION ASSN	\$17,258.89	2	Comp	R
00072619	07/03/24	587 KEYSTONE OAKS ESPA-LOCAL	\$791.36	2	Comp	R
00072620	07/03/24	2817 PSEA S-PAC	\$3,038.00	2	Comp	R
00072621	07/11/24	11443 AV LAUTTAMUS COMMUNICATIONS INC A.V. Luttamus Communications & Sec	\$48.00	711243	Comp	R
00072622	07/11/24	14723 Bearcom BEARCOM	\$1,102.94	711243	Comp	R
00072623	07/11/24	361 JORDAN TAX SERVICE INC BOROUGH OF CASTLE SHANNON	\$1,103.34	71124	Comp	R
00072624	07/11/24	299 BOROUGH OF GREEN TREE	\$1,072.17	71124	Comp	R
00072625	07/11/24	70 Blick Art Materials Blick Art Materials	\$189.00	711243	Comp	R
00072626	07/11/24	166 CONTINENTAL PRESS INC	\$11,694.33	711243	Comp	R
00072627	07/11/24	14709 Dynamic Resources	\$50.30	71124	Comp	R
00072628	07/11/24	14079 DANIEL AMMAN Daniel Amman	\$244.93	71124	Comp	R
00072629	07/11/24	14052 EDPUZZLE EDPUZZLE INC	\$8,188.00	711243	Comp	R
00072630	07/11/24	1163 GOPHER SPORT GOPHER	\$1,192.12	711242	Comp	R
00072631	07/11/24	13537 J.W. PEPPER & SON, INC.	\$321.25	711242	Comp	R
00072632	07/11/24	12909 KELLY SERVICES INC KELLY SERVICES INC	\$15,022.34	71124	Comp	R
00072633	07/11/24	3506 LAKESHORE LEARNING MATERIALS LAKESHORE LEARNING	\$1,657.14	711243	Comp	R
00072634	07/11/24	14054 PEAR DECK , INC. LIMINEX INC	\$9,652.00	711243	Comp	R
00072635	07/11/24	361 JORDAN TAX SERVICE INC MT LEBANON PA	\$4,309.81	71124	Comp	R
00072636	07/11/24	12928 Kenneth Monz	\$524.88	711243	Comp	R
00072637	07/11/24	14069 NATURE GIFT STORE	\$116.00	711243	Comp	R
00072638	07/11/24	11894 NOVA SPORTS	\$3,529.85	711242	Comp	R
00072639	07/11/24	12943 PA Leadership Charter School	\$2,618.54	711242	Comp	R
00072640	07/11/24	9147 PSBA	\$17,170.86	711242	Comp	R
00072641	07/11/24	13177 Provident Charter School Provident Charter School	\$6,930.09	71124	Comp	R
00072642	07/11/24	6983 REALLY GOOD STUFF INC.	\$222.22	711243	Comp	R
00072643	07/11/24	121823 SOURCEWELL SOURCEWELL	\$5,328.75	711243	Comp	R
00072644	07/11/24	1701 SOUTHWEST CONFERENCE ATHLETIC DIRECTORS SOUTHWEST CONFERENCE ATHLETIC DIR	\$75.00	711243	Comp	O
00072645	07/11/24	8290 SCHOOL SPECIALTY School Specialty, LLC	\$850.40	711243	Comp	R
00072646	07/11/24	14273 STEEL CENTER FOR CTE Steel Center	\$7,028.72	711242	Comp	R
00072647	07/11/24	13062 UPMC HLTH Plan Fully Ins Wkrs Comp UPMC Health Benefits, Inc.	\$6,128.00	711243	Comp	R
00072648	07/11/24	774 VOLKWEIN BROTHERS INC	\$207.00	711242	Comp	R
00072649	07/11/24	1664 WEX BANK WEX BANK	\$307.16	71124	Comp	R
00072650	07/11/24	10171 WPIAL WPIAL	\$300.00	711243	Comp	R

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**July 2024 Combined Check Register 2024-2025**

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Check Dates 07/01/24 - 07/31/24

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Check	Date	Vendor Number & Name\ Remittance Name	Check Amount	Batch	Source	Stat
<b>10-0101-001-001-00-000-000 Cash -FNB - General Fund</b>						
00072651	07/11/24	12929 Young Scholars of Western PA Charter Sch	\$14,593.85	71124	Comp	R
00072652	07/18/24	423 A G MAURO COMPANY	\$17,785.00	718242	Comp	R
00072653	07/18/24	11443 AV LAUTTAMUS COMMUNICATIONS INC A.V. Luttamus Communications & Sec	\$950.55	717242	Comp	R
00072654	07/18/24	9881 AASA	\$6,234.00	71824	Comp	R
00072655	07/18/24	12914 AED Authority	\$3,486.34	71824	Comp	R
00072656	07/18/24	12900 Agora Cyber Charter School	\$1,309.27	718243	Comp	R
00072657	07/18/24	9884 AT&T MOBILITY	\$1,620.94	718242	Comp	R
00072658	07/18/24	1341 AIU Allegheny Intermediate Unit	\$4,307.19	718244	Comp	R
00072659	07/18/24	48 B & R POOLS & SWIM SHOP	\$174.00	718242	Comp	R
00072660	07/18/24	7235 US GAMES BSN SPORTS LLC	\$605.30	71724	Comp	R
00072661	07/18/24	13395 Busy Beaver Building Centers, Inc.	\$393.57	718242	Comp	R
00072662	07/18/24	70 Blick Art Materials Blick Art Materials	\$232.72	71724	Comp	R
00072663	07/18/24	12126 Brightly Software, Inc. Brightly Software, Inc.	\$1,291.53	71724	Comp	R
00072664	07/18/24	10188 CDW Government LLC, CDW Government CDW Government	\$22,305.00	71724	Comp	R
00072665	07/18/24	1648 CERDANT LLC DBA LOGICALLY CERDANT LLC DBA LOGICALLY	\$870.00	71724	Comp	R
00072666	07/18/24	5097 CHEM-AQUA	\$1,443.00	718242	Comp	R
00072667	07/18/24	1620 CINTAS CORPORATION CINTAS CORPORATION	\$1,901.76	718242	Comp	R
00072668	07/18/24	571 COLUMBIA GAS OF PA	\$3,322.61	718242	Comp	R
00072669	07/18/24	13104 Commonwealth Charter Academy	\$14,237.73	718244	Comp	R
00072670	07/18/24	11751 COMPUTER LOGIC GROUP INC COMPUTER LOGIC GROUP, INC.	\$360.00	71724	Comp	R
00072671	07/18/24	14712 DE LAGE LANDEN FINANCIAL SVC, INC De Lage Landen Financial SVC, Inc.	\$6,885.05	718244	Comp	R
00072672	07/18/24	11535 BIG'S SANITATION EARTHWISE ENVIRONMENTAL SOLUTIONS	\$2,814.35	71824	Comp	R
00072673	07/18/24	232 J C EHRLICH COMPANY INC	\$666.73	718242	Comp	R
00072674	07/18/24	14159 EMS LINQ INC	\$5,917.28	718244	Comp	R
00072675	07/18/24	7279 ERZEN ASSOCIATES INC	\$1,447.53	717243	Comp	R
00072676	07/18/24	11820 EDMENTUM Edmentum	\$13,490.00	71824	Comp	R
00072677	07/18/24	803 THE WOODWIND & BRASSWIND GUITAR CENTER DBA MUSIC & ARTS	\$357.70	71724	Comp	R
00072678	07/18/24	1709 HOLLY BONI HOLLY BONI	\$728.76	718242	Comp	O
00072679	07/18/24	8620 HOME DEPOT CREDIT SERVICES	\$124.44	718242	Comp	R
00072680	07/18/24	14844 Houchens Food Group, Inc. Houchens Food Group, Inc.	\$24.99	718242	Comp	R
00072681	07/18/24	13410 Insight PA Cyber Charter School	\$539.60	718242	Comp	R
00072682	07/18/24	14154 NOTABLE, INC.	\$7,350.00	71824	Comp	R
00072683	07/18/24	1708 KATHERYN GALBREATH KATHERYN GALBREATH	\$1,393.20	718242	Comp	R
00072684	07/18/24	377 KURTZ BROTHERS	\$1,174.75	71724	Comp	R
00072685	07/18/24	1711 LILLIAN GABRESKI LILLIAN GABRESKI	\$1,614.10	718242	Comp	R
00072686	07/18/24	14278 MAHLA OFFICE EQUIPMENT INC.	\$3,845.00	717242	Comp	R

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**July 2024 Combined Check Register 2024-2025**

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Check Dates 07/01/24 - 07/31/24

Check # 00009862 - 99981581

Check	Date	Vendor Number & Name\ Remittance Name	Check Amount	Batch	Source	Stat
<b>10-0101-001-001-00-000-000 Cash -FNB - General Fund</b>						
00072687	07/18/24	4919 MR JOHN	\$145.00	717243	Comp	R
00072688	07/18/24	15000 Manion Plumbing, INC. Manion Plumbing, Inc.	\$4,156.95	718242	Comp	R
00072689	07/18/24	11495 MCGRAW-HILL SCHOOL EDUC HOLDINGS, INC. McGraw Hill LLC	\$28,892.34	718244	Comp	R
00072690	07/18/24	14069 NATURE GIFT STORE	\$0.85	718244	Comp	R
00072691	07/18/24	3695 ORIENTAL TRADING OTC Brands, Inc.	\$150.96	71824	Comp	R
00072692	07/18/24	574 PA AMERICAN WATER COMPANY	\$5,639.46	718242	Comp	R
00072693	07/18/24	13096 PA Distance Learning Charter	\$3,927.81	718244	Comp	R
00072694	07/18/24	11954 PAECT	\$35.00	71724	Comp	R
00072695	07/18/24	14208 PASSPORT ACADEMY CHARTER SCHOOL	\$1,309.27	71724	Comp	R
00072696	07/18/24	7483 MARY POE	\$247.50	718242	Comp	O
00072697	07/18/24	5163 PROSOFT TECHNOLOGIES INC Prosoft Technologies Inc.	\$34,031.19	71824	Comp	R
00072698	07/18/24	6983 REALLY GOOD STUFF INC.	\$1,341.96	71724	Comp	R
00072699	07/18/24	599 ROLLIER HARDWARE INC	\$274.09	718242	Comp	R
00072700	07/18/24	12321 RONNIE'S TIRE SERVCE INC	\$324.90	718242	Comp	R
00072701	07/18/24	73123 SECURLY, INC.	\$3,420.00	71824	Comp	R
00072702	07/18/24	13956 JENNIFER SHAEFFER	\$870.00	718242	Comp	O
00072703	07/18/24	647 SHERWIN-WILLIAMS	\$3,191.24	718242	Comp	R
00072704	07/18/24	13510 SHIELDS EMBROIDERY&PROMOS SHIELDS EMBROIDERY & PROMOS	\$2,775.47	718242	Comp	R
00072705	07/18/24	13605 SOLARWINDS	\$273.00	71824	Comp	R
00072706	07/18/24	14816 Summit Fire & Security LLC	\$269.00	718242	Comp	R
00072707	07/18/24	14338 SUNSET OUTDOOR SUPPLY	\$148.36	718242	Comp	R
00072708	07/18/24	11073 SWEETWATER SOUND INC	\$2,013.28	71724	Comp	R
00072709	07/18/24	14387 Fanning, Genevieve Sharayah Fanning	\$780.00	718242	Comp	R
00072710	07/18/24	14951 TOLEDO PHYSICAL EDUCATION SUPPLY, INC. TOLEDO PHYSICAL EDUCATION SUPPLY	\$188.09	71724	Comp	R
00072711	07/18/24	9508 THE LIGHT CO The Light Company, LLC	\$755.70	71724	Comp	R
00072712	07/18/24	14711 Wilson Group The Wilson Group	\$73.50	71824	Comp	R
00072713	07/18/24	9915 TRANE Trane U.S. Inc.	\$1,523.76	718242	Comp	R
00072714	07/18/24	12005 TrustPoint International, LLC TrustPoint Translations, LLC	\$146.70	71824	Comp	R
00072715	07/18/24	7420 UPMC	\$225.00	71824	Comp	R
00072716	07/18/24	8185 V-SYSTEMS	\$780.00	718242	Comp	R
00072717	07/18/24	13438 Aramark Uniform & Career Apparel Group., VESTIS	\$1,264.36	718242	Comp	R
00072718	07/18/24	774 VOLKWEIN BROTHERS INC	\$623.72	71724	Comp	R
00072719	07/18/24	9784 VINCENT LIGHTING SYSTEMS Vincent Lighting Systems Co.	\$1,578.00	718242	Comp	R
00072720	07/18/24	1043 WEST PENN LACO INC	\$40.04	718242	Comp	R
00072721	07/18/24	11881 ZANER-BLOSER INC Zaner-Bloser, Inc.	\$77.28	718244	Comp	R
00072722	07/24/24	13044 21st Century Cyber Charter School	\$12,513.79	724242	Comp	O
00072723	07/24/24	11443 AV LAUTTAMUS COMMUNICATIONS INC A.V. Lauttamus Communications & Sec	\$633.70	724242	Comp	O

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**Keystone Oaks School District**  
**July 2024 Combined Check Register 2024-2025**

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Check Dates 07/01/24 - 07/31/24

Check # 00009862 - 99981581

Check	Date	Vendor Number & Name\ Remittance Name	Check Amount	Batch	Source	Stat
<b>10-0101-001-001-00-000-000 Cash -FNB - General Fund</b>						
00072724	07/24/24	9445 AC SUPPLY CO	\$1,604.57	72424	Comp	O
00072725	07/24/24	14200 AMPLIFY EDUCATION, INC.	\$9,750.00	724242	Comp	R
00072726	07/24/24	14715 AOT, Inc. - Assoc Occupational Therapist AOT, Inc.	\$14,288.32	724242	Comp	R
00072727	07/24/24	6600 APPLE INC	\$1,497.95	724242	Comp	R
>>>>> MISSING CHECKS FROM 00072728 TO 00072728						
00072729	07/24/24	1693 BIG BUSINESS INFORMATION GROUP BIG BUSINESS INFORMATION GROUP	\$47,900.00	72424	Comp	R
00072730	07/24/24	11761 BOROUGH OF GREENTREE	\$600.50	724242	Comp	R
00072731	07/24/24	9203 THE BRADLEY CENTER	\$8,250.44	724242	Comp	R
00072732	07/24/24	70 Blick Art Materials Blick Art Materials	\$5,762.62	72424	Comp	O
00072733	07/24/24	135 CARSON-DELLOSA PUBLISHING CO LLC	\$118.80	72424	Comp	O
00072734	07/24/24	13949 EDSYS DBA CITY CHARTER HIGH SCHOOL CITY CHARTER HIGH SCHOOL	\$2,565.99	724242	Comp	O
00072735	07/24/24	9735 CPI CRISIS PREVENTION INSTITUTE, INC	\$200.00	724243	Comp	O
>>>>> MISSING CHECKS FROM 00072736 TO 00072736						
00072737	07/24/24	13841 CodeHS, INC. CodeHS, Inc.	\$6,800.00	72424	Comp	R
00072738	07/24/24	14061 DQE SYSTEMS, INC. DQE COMMUNICATIONS LLC	\$4,910.00	72424	Comp	R
00072739	07/24/24	572 DUQUESNE LIGHT COMPANY DUQUESNE LIGHT COMPANY	\$2,501.25	724242	Comp	O
00072740	07/24/24	14342 STEVE GABLE	\$290.04	72424	Comp	R
00072741	07/24/24	8745 GREATAMERICAN FINANCIAL SERVICES CORP	\$224.00	724242	Comp	O
00072742	07/24/24	10941 HOLLIS & GERMANN MUSIC INC	\$1,000.00	724243	Comp	O
00072743	07/24/24	1714 JONATHAN & ELIZABETH WALL JONATHAN & ELIZABETH WALL	\$1,397.29	724242	Comp	R
00072744	07/24/24	6537 RUSSELL KLEIN	\$1,187.03	724242	Comp	O
00072745	07/24/24	10828 LEADER SERVICES	\$10,119.00	724243	Comp	R
00072746	07/24/24	12894 Lincoln Park Performing Arts Charter Sch	\$2,618.54	724242	Comp	O
00072747	07/24/24	9567 WILLIAM V MACGILL & CO	\$3,084.48	72424	Comp	R
00072748	07/24/24	11774 MAIELLO BRUNGO & MAIELLO LLP	\$4,246.28	724242	Comp	R
00072749	07/24/24	4919 MR JOHN	\$145.00	724242	Comp	R
00072750	07/24/24	465 NASSP NASSP	\$385.00	72424	Comp	R
00072751	07/24/24	3322 OFFICE DEPOT INC ODP Business Solutions LLC	\$643.91	72424	Comp	R
00072752	07/24/24	3695 ORIENTAL TRADING OTC Brands, Inc.	\$125.04	72424	Comp	R
00072753	07/24/24	12529 PDE PA DEPT OF EDUCATION	\$581.00	724242	Comp	O
00072754	07/24/24	418 PA MATHEMATICS LEAGUE	\$100.00	72424	Comp	O
00072755	07/24/24	13508 NAESP PA PRINCIPALS ASSOCIATION	\$605.00	724243	Comp	O
00072756	07/24/24	1640 PASA	\$1,868.00	72424	Comp	O
00072757	07/24/24	6561 PERIPOLE INC	\$360.99	72424	Comp	O
00072758	07/24/24	12933 Pittsburgh Board of Education PITTSBURGH BOARD OF EDUCATION	\$73.75	724242	Comp	O
00072759	07/24/24	2984 PITTSBURGH POST-GAZETTE PITTSBURGH POST-GAZETTE	\$1,377.65	724242	Comp	R
00072760	07/24/24	1566 PREVENTION NETWORK & CLASS ACADEMY PREVENTION NETWORK & CLASS ACADEMY	\$2,013.00	724242	Comp	O

Keystone Oaks School District  
July 2024 Combined Check Register 2024-2025

Check Dates 07/01/24 - 07/31/24

Check	Date	Vendor Number & Name\ Remittance Name	Check Amount	Batch	Source	Stat
10-0101-001-001-00-000-000 Cash -FNB - General Fund						
00072761	07/24/24	12907 PA Virtual Charter School Pennsylvania Virtual Charter School	\$2,810.41	72424	Comp	R
00072762	07/24/24	9199 REALITY WORKS	\$5,538.90	72424	Comp	R
00072763	07/24/24	6983 REALLY GOOD STUFF INC.	\$3,424.58	72424	Comp	R
00072764	07/24/24	9387 MATTHEW J RICH	\$4,352.44	724242	Comp	R
00072765	07/24/24	14139 ROCKET MATH ROCKET MATH, LLC	\$420.00	72424	Comp	R
00072766	07/24/24	6977 SCHOLASTIC	\$1,038.73	72424	Comp	O
00072767	07/24/24	14049 SCHOLASTIC INC. MAGAZINES SCHOLASTIC INC	\$5,836.91	724242	Comp	R
00072768	07/24/24	13510 SHIELDS EMBROIDERY&PROMOS SHIELDS EMBROIDERY & PROMOS	\$573.50	724242	Comp	O
00072769	07/24/24	13787 TEACHERS PAY TEACHERS-Teacher Synergy TEACHER SYNERGY, LLC	\$1,000.00	72424	Comp	O
00072770	07/24/24	707 TEACHER'S DISCOVERY	\$528.84	72424	Comp	R
00072771	07/24/24	10603 RANDY TOBIAS	\$1,685.73	724242	Comp	R
00072772	07/24/24	14951 TOLEDO PHYSICAL EDUCATION SUPPLY, INC. TOLEDO PHYSICAL EDUCATION SUPPLY	\$882.24	72424	Comp	O
00072773	07/24/24	9508 THE LIGHT CO The Light Company, LLC	\$645.70	724242	Comp	O
00072774	07/24/24	11724 TREETOP PUBLISHING/BARE BOOKS Treetop Publishing	\$565.40	72424	Comp	R
00072775	07/24/24	12119 UGI ENERGY SERVICES LLC	\$465.44	724242	Comp	R
00072776	07/24/24	7424 UNIVERSITY OF PITTSBURGH University of Pittsburgh	\$2,325.00	72424	Comp	O
00072777	07/24/24	6217 VECTOR SECURITY	\$98.31	724242	Comp	O
00072778	07/24/24	774 VOLKWEIN BROTHERS INC	\$407.00	724243	Comp	R
00072779	07/24/24	4703 WESLEY FAMILY SERVICES	\$11,160.00	724242	Comp	R
00072780	07/24/24	14672 Wisconsin Cntr for Educ Products& SVC	\$350.00	72424	Comp	R
00072781	07/24/24	11881 ZANER-BLOSER INC Zaner-Bloser, Inc.	\$1,146.53	72424	Comp	R
00072782	07/26/24	1341 AIU Allegheny Intermediate Unit	\$8,624.07	724242	Comp	O
00072783	07/26/24	13906 ClassLink, Inc. ClassLink, Inc.	\$7,800.88	724243	Comp	O
00072784	07/30/24	644 ALCOSE CREDIT UNION	\$1,077.42	2	Comp	O
00072785	07/30/24	575 KEYSTONE OAKS EDUCATION ASSN	\$16,337.05	2	Comp	O
00072786	07/30/24	587 KEYSTONE OAKS ESPA-LOCAL	\$725.73	2	Comp	O

>>>>> MISSING CHECKS FROM 00072787 TO 00072847

Totals For Bank Account 10-0101-001-001-00-000-000 Cash -FNB - General Fund

Balance Sheet 612,659.63

Expenditure 0.00

Revenue 0.00

	Total	Count		Total	Count
Outstanding	79,581.92	35	Computer Check	612,659.63	169
Reconciled	533,077.71	134	Hand Check	0.00	0
Stop Payment	0.00	0	Wire Transfer	0.00	0
Voided	0.00	0			
	612,659.63	169		612,659.63	169

Date: 08/07/24  
Time: 13:29:37

Keystone Oaks School District  
July 2024 Combined Check Register 2024-2025

Page: 6  
BAR016c  
Check # 00009862 - 99981581

Check	Date	Vendor Number & Name\ Remittance Name	Check Amount	Batch	Source	Stat
50-0101-001-000-00-000-000 CASH - FNB Cafeteria						
00009862	07/18/24	1710 DAWN CALLENDER DAWN CALLENDER	\$151.90	718242	Comp	R
00009863	07/18/24	1712 NATALIE GREER NATALIE GREER	\$34.15	718242	Comp	O

Totals For Bank Account 50-0101-001-000-00-000-000 CASH - FNB Cafeteria

Balance Sheet 186.05      Expenditure 0.00      Revenue 0.00

	Total	Count		Total	Count
Outstanding	34.15	1	Computer Check	186.05	2
Reconciled	151.90	1	Hand Check	0.00	0
Stop Payment	0.00	0	Wire Transfer	0.00	0
Voided	0.00	0			
		186.05	2	186.05	2